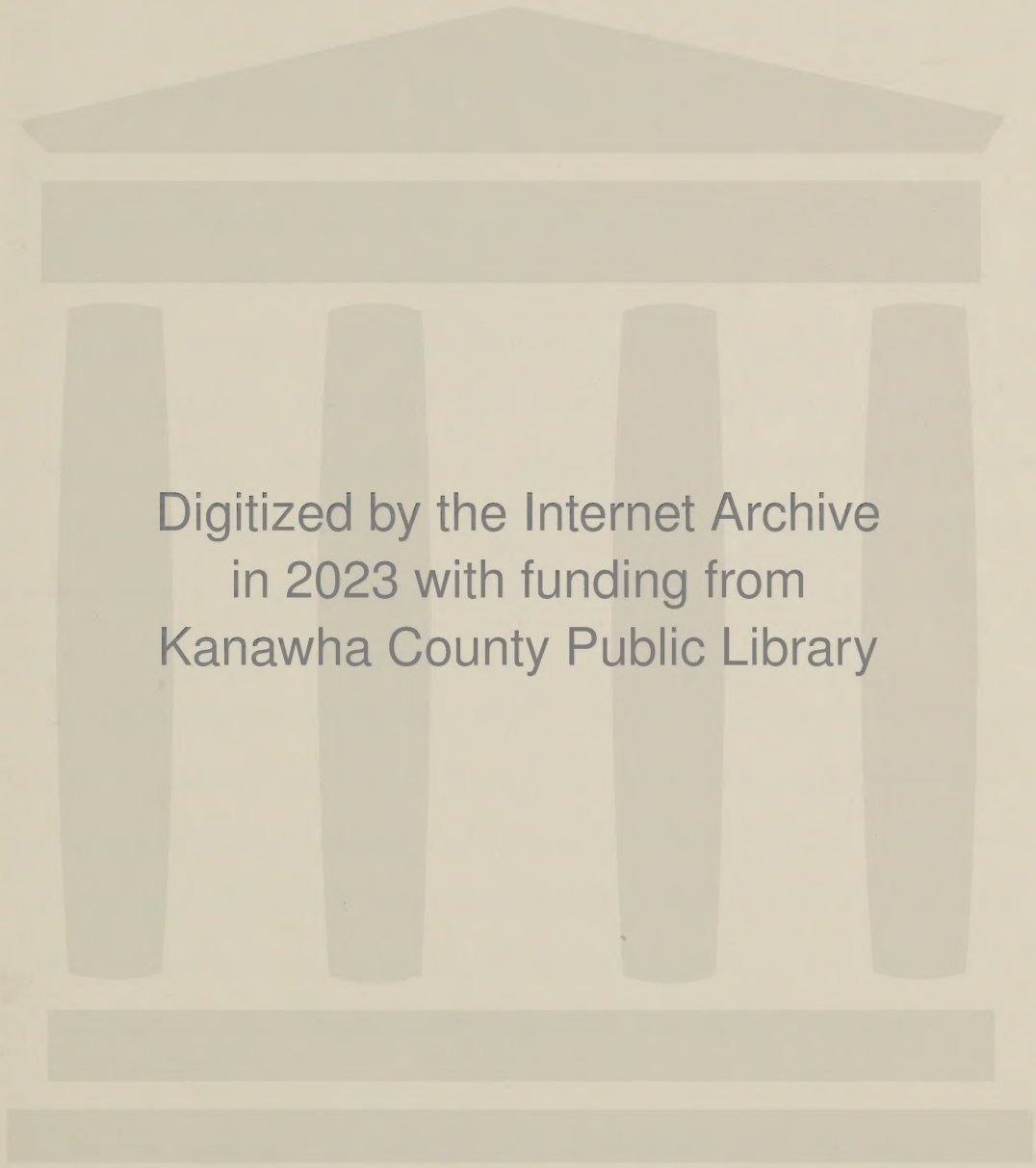
GEO. A. FLOHR CO.
LIBRARY
JAN 10 1966
BINDERS
CINCINNATI, O.



Digitized by the Internet Archive
in 2023 with funding from
Kanawha County Public Library

https://archive.org/details/directorsreports52kana

DIRECTOR'S REPORTS

July 1961 - June 1964

REPORT OF THE DIRECTOR

FOR

JULY 1961

The American Library Association's 80th annual conference was held in Cleveland, Ohio, July 9 through July 14, 1961. Members of the staff attending were Miss Brown, Miss Brugger and the Director. In addition to the always interesting meetings and exhibits, we took advantage of the opportunity to visit the World Publishing Company plant and General Bookbinding Company operation in Cleveland. In each instance we were able to view the various stages of printing and manufacturing of books as well as preparation and binding of books and periodicals. Several interviews also were held in Cleveland with prospective candidates interested in the positions now open at the Kanawha County Public Library. A report in writing of the conference is being prepared and will be sent to each member of the Library Board within the very near future.

Work has begun on the installation of an improved telephone system. When completed, two additional lines and all new instruments will accommodate the increased telephone load we have come to experience over the past few years.

Various members of the Library Board are serving actively in Sunrise Foundation, Inc., as incorporators, directors or officers. They are: Mr. Dickinson, Mr. Hanson, Mr. Kleeman, Mr. Maurice, Mr. Shonk, Mr. Ray and Mr. Williamson.

Mr. Charles Hopkins of Dunbar has informed me that the Dunbar City Council is expected to appoint and create a library board of Directors whose responsibility it shall be to establish, operate and maintain a public library in that community.

In spite of a slight decrease in the number of juvenile books lent to library users, circulation of materials last month was 33% greater than in July, 1960.

Statistics

	July 1960	July 1961	% Change
Boys and Girls	15,014	14,338	- 5%
Extension	43,739	67,563	+54%
Circulation	13,358	14,218	+ 6%
	72,111	96,119	+33%

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,133 books were processed and added to the collection which numbers 203,446 volumes.

CIRCULATION DEPARTMENT

Just as some mail carriers like to take walks during non-working hours, librarians, under similar circumstances, visit libraries whenever the opportunity presents itself. One of our visitors, a public librarian from Johannesburg, South Africa, with a stop-over in Charleston, spent a good part of a morning viewing our facilities and talking to staff members about public library service. Other visitors included staff members from the Library of Congress, several southern librarians who were driving through Charleston on their way to the American Library Association's annual conference in Cleveland, and librarians from Illinois and Indiana visiting friends and family in the region.

EXTENSION DEPARTMENT

The bookmobile's regular schedule of visits was maintained, for the most part, during July. Only two stops were omitted. One reason was due to flood waters and the other because of poor road conditions.

REFERENCE DEPARTMENT

Miss Gerard reports that several out-of-state people visiting Charleston and the state came into the Library and asked to see and read West Virginia materials.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

AMERICAN LIBRARY ASSOCIATION

ANNUAL CONFERENCE

July 9 - 15, 1961

Cleveland, Ohio

"Libraries for All" was the theme of the American Library Association's 80th annual conference held in Cleveland, Ohio, during the week of July 9-15, 1961.

Miss Wilma Brown, Miss Jane Brugger and I were a part of the 4,757 conferees who attempted to sample and record impressions of what we hoped might be the best of approximately 450 scheduled meetings of the week. Some of the issues which received attention and comment were these:

a. Problems of segregations in libraries and within the profession.

b. Battle over increased personal and institutional membership dues.

c. Serious shortage of professionally trained librarians.

d. Role of the small public library.

e. Recommendations of continued participation by the American Library Association in National Library Week.

An interesting segment of one general session was devoted to reports heard from seven librarians who recently toured the USSR as part of an official exchange mission.

In addition to the stimulating and practical meetings there were occasions to visit the many commercial and professional exhibits (361) in excellent and undercrowded facilities. One of the by-products of this activity developed into two very interesting tours - a visit through the World Publishing Company and a trip through the General Bookbinding Company. In each instance we viewed various phases of operation.

The installation of new officers was conducted on Friday evening. President, Mrs. Frances L. Spain, Chief of Children's Services, New York Public Library was succeeded by Mrs. Florrinell F. Morton, Director, Louisiana State University Library School.

On several occasions we met with prospective candidates interested in the vacant position at the Kanawha County Public Library. As a result of these private meetings, we returned home optimistic, but cautious, hopeful that one young lady was all but "signed, sealed and delivered." Unfortunately, after a brief period at home, she decided to remain in Georgia. The other two have since indicated their reluctance to leave present positions.

The 81st American Library Association annual conference will be held in Miami Beach, Florida, during the week of June 17-23, 1962.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

September 11, 1961

REPORT OF THE DIRECTOR

FOR

AUGUST 1961

The West Virginia Library Association will hold its 46th annual conference in Charleston on October 13 and 14. Convention headquarters will be at the Daniel Boone Hotel. Several members of the library staff will participate in various programs and activities.

Circulation of library materials remains high. Increases have been recorded in each of the three lending departments - Boys and Girls, Circulation and Extension. The total for the July through August period shows that 181,487 books have been lent to library users as compared to 132,610 volumes lent in a similar period of the previous year.

Several applications for the vacant positions on our librarian staff have been received from qualified individuals. Three of the most promising are young ladies who presently reside in the Kanawha County region. One applicant, while an undergraduate at Morris Harvey College, formerly worked in our Extension Department. She since has worked on a national woman's magazine, earned a graduate library science degree and spent several years in a large eastern public library. Although interviews have taken place and each candidate is considering the possibility of a career at the Kanawha County Public Library, no final action has been taken.

Arrangements are underway for a publicity campaign which promises to be both interesting and informative. Radio Station WKAZ will carry brief messages each afternoon attempting to highlight some phase of books, reading and the library. This effort will be slanted toward the adult listener inviting him to visit and use the Library's facilities and services.

The installation of a new and improved telephone system has now been completed. Increasing our line capacity from two to four circuits will enable our librarians to handle additional communications certain to result in an expanded and more satisfactory service.

BUILDING AND GROUNDS

The air conditioners have been operating very satisfactorily with only minor, cost-free adjustments necessary. We are hopeful that with careful attention, on our part, the machines will continue to operate with a minimum of maintenance problems. Each unit carried a one year warranty, since expired. In addition, a five-year protection plan warranted to be free from defects in material and workmanship under normal care and service is still in force and applies to such mechanical features as the hermetically sealed refrigeration circuit, consisting of compressor and motor, evaporator, condenser and inter-connecting tubing.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,359 books were processed and added to the collection which numbers 204,427 volumes.

CIRCULATION DEPARTMENT

Circulation of adult library materials for August, 1961 was down by 2%. However, the total number of books charged for home use during July and August was ahead by 2% in the same period of the previous year. Perhaps the reason for the slight decline last month can be attributed to fewer visitors and more vacationers.

EXTENSION DEPARTMENT

Many of our clerical staff people, as well as high school pages, tell us that their future plans include a college education. So when this dream becomes

a reality, I like to make mention of this fact. Within recent months, two of our promising young people have decided to enter college. The young lady plans to enroll at Morris Harvey College in the Fall and the young man successfully passed necessary examinations and received an appointment to the Air Force Academy. Several others are already students at Morris Harvey College and West Virginia State College.

REFERENCE DEPARTMENT

Miss Fisher reports that the Foreign Language Periodicals Collection, particularly those magazines in French, German and Spanish are receiving a great deal of attention. Subjects evoking the most interest are:

The Inter-American Conference at Punte del Este
The Berlin situation
Disarmament
The recent nuclear explosions by Russia

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1961

The University Club of Charleston, with the cooperation of the Kanawha County Board of Education, is once again sponsoring the Career Consultation Service presented each year for high school and junior high school students.

The purpose of the program is to provide vocational guidance by arranging for students to meet with experienced representatives of various professional fields. Parents are welcomed and frequently do attend.

Members of the staff and I, perhaps together with other librarians in the community, will present the case for librarianship. All activities will take place at Thomas Jefferson Junior High School during the week of November 13, 1961.

As a reminder, the 1961 annual conference of the West Virginia Library Association will be held in Charleston on October 13 and 14. All sessions and programs will be conducted in the Daniel Boone Hotel. In addition, to the several out-of-state guests, Mr. Jim Comstock will deliver the banquet address on Friday evening, October 13. On Saturday morning, October 14, the library trustees will meet for breakfast at 8:00 a.m. to be followed by a meeting and panel discussion program at 9:30. Registration and membership fees total $4.00; two luncheons at $2.60 each and the banquet at $4.00 are the only out-of-pocket expenses involved.

An increase in circulation of library materials for the first quarter of the current fiscal year (July through September, 1961) has been recorded. The three lending departments lent 3% more books than in a similar period of the previous year.

BOYS AND GIRLS DEPARTMENT

Two new clerical positions were filled in September. The vacancies occurred when one young lady enlisted in the Women's Army Corps and the other decided to re-enter college. No replacement problems were anticipated. Sufficient notice, in each instance, was given.

BUILDING AND GROUNDS

The latter part of September almost always introduces cooler weather and makes us realize more than ever that winter is not too far behind. The building superintendent, together with heating specialists, checked our furnace, made some minor adjustments to several radiators and reported the heating plant in operating condition.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,460 books were added to the collection which numbers 205,654 volumes.

EXTENSION DEPARTMENT

In addition to making available and placing collections of books on loan in institutions such as schools and community libraries, the Extension Department recently completed arrangements whereby 100 books are to be placed on loan at McMillan Hospital for the use of adult hospital patients. Cooperating in this effort are the hospital administration and Women's Auxiliary.

REFERENCE DEPARTMENT

Following the start of another school year, one cannot but notice the influx of students. On several occasions, student and instructor members from the business colleges have visited the library, as a group, for the purpose of

becoming familiar with the library and its many resources. Specifically, a member of the staff gives a brief review on locating and using library materials. Following questions, library cards are issued to new borrowers.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1961

The West Virginia Library Association held its annual meeting in Charleston on October 13 and 14 at the Daniel Boone Hotel. Registered and in attendance were 129 persons including librarians, trustees and exhibitors. The group, representing approximately 1/3 of the Association's membership, unanimously elected our own Jane Brugger to the office of first vice-president and president-elect.

Several weeks ago we prepared a questionnaire hopefully designed to tell us something about our adult library users. What we learned was both interesting and informative. We found out, for example, that a typical library user looks something like this: she is a woman who is a college or university graduate. When she comes to town, she uses a car and combines a trip to the library with other missions in downtown Charleston. Visits to the library occur at least once a week, during an afternoon, to return and borrow library materials. The Library's location, she indicated, is excellent.

Briefly, the over-all tabulations show that:

50% of the patrons visit and use the Library during the afternoon hours.
21% of the patrons visit and use the Library during the morning hours.
21% of the patrons visit and use the Library during the evening hours.
8% no answer received.

52% of the library users are women.
46% of the library users are men.
2% no answer received.

67% combine trips to the Library with other missions in downtown Charleston.
29% come first and specifically to the Library.
4% no answer received.

59% borrow and return books.
15% browse.
11% use library materials only.
15% obtain and use materials for school assignments.

63% come by car.
25% come by bus.
10% walk.
2% no answer received.

91% indicate that location is convenient.
7% indicate that location is not convenient.
2% no answer received.

47% regard library's location as excellent.
38% regard library's location as good.
13% regard library's location as fair.
2% regard library's location as poor.

36% are college/university graduates.
32% are high school graduates.
19% are elementary school graduates.
6% are business college graduates.
7% no answer received.

61% are non-students.
39% are students.

Although a real effort was made to get every person coming into the Library to answer the questionnaire, we cannot be certain of how many, if any, were missed. The ones who did participate, and there were 528, did so with enthusiasm and without refusal.

On October 16, the Extension Department, in cooperation with the Woman's Auxiliary of McMillan Hospital, began a pilot project to extend library service to hospital patients. The program was designed to be a simple operation.

The essential routines, supervision and record control, were to be observed. This is how it would work: a basic collection of 100 books consisting of popular fiction and non-fiction titles, suitable for recreational reading were selected. Each book had to have certain physical characteristics. It could not be large in size. Ease in handling, for example, was an important consideration. Our attention was also drawn to the "easy on the eye" books with clear print, adequate type, good margins, and nicely spaced lines. The books when not in use are kept in a special room, reserved for the Auxiliary, in a glass enclosed bookcase. Each Monday and Thursday, two members of the library project committee call on patients permitted to have visitors. Selections are made from the book truck. Books not returned to the ladies are left in the business office when the patient is discharged. The patient is held responsible for damaged or lost books while in his possession.

The program has two aims: to provide service to hospital patients who want to read but have little or no access to books, and, to introduce books to people who may not be readers, but once exposed, become potential library users.

BOYS AND GIRLS DEPARTMENT

Several interesting and informative displays were exhibited in the department. The delightful arrangements, combining the use of attractive posters, dolls and stuffed animals, prepared by members of the staff, were very well received. In each instance, an attempt was made to relate exhibits with books in the collection while encouraging reading among children as well as parents.

BUILDING AND GROUNDS

Repairs and maintenance received considerable attention last month. Shrubbery and trees were trimmed, pruned and shaped. Several fluorescent lighting fixtures were repaired or replaced. Leaks discovered in the dome have been corrected. New floor tile was laid in the Catalog Department area.

CATALOG DEPARTMENT

A total of 1,400 books were processed and added to the collection which numbers 206,651 volumes.

CIRCULATION DEPARTMENT

With the employment of Miss Frances Dillinger a librarian-assistant vacancy in the department was filled. This capable young lady at one time early in her career was a clerk in our Extension Department, has proven to be a welcomed addition to our staff.

EXTENSION DEPARTMENT

Mrs. Swope reported that 38 teachers visited the department during October to select 1,895 books for 42 grades in nine schools. Many similar requests are expected and will be processed for delivery before the second semester begins in January.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1961

It is with an expression of sadness and loss that I record the passing of Dr. Roy Bird Cook, a friend, member and officer of the Kanawha County Public Library Board of Directors. An editorial appearing in the Charleston Daily Mail for November 24, 1961, expresses very well our thoughts and impressions of a man who served his community well and who meant so much to all of us.

> "Roy Bird Cook was a little bit of everything, and he was all of them well, unassumingly, with a quiet, personal distinction.
>
> "He made his living at pharmacy, a profession which he honored, but that was only a beginning. He was also a lifelong scholar, historian, lecturer, a man filled with lore and reminiscence. And beyond that he was a public servant (always unpaid) who gave tirelessly of his time and enthusiasm for good works - to the old Historic Markers Commission, to Charleston's Parks and Playgrounds Commission, to Kanawha County's Public Library.
>
> "But most of all Dr. Cook was a West Virginian. He had traveled its every valley and viewed it from every mountain top, and everywhere he looked he filled the landscape with the bustling account of the people who had lived there and written its history. He knew everyone (or so it seemed), where he had come from and what had become of him, even unto the fourth and fifth generations.
>
> "It was an old trick of his friends to lure him into conversation and then settle back to listen while he rambled over the hills, recalling with startling precision and detail the whole colorful chronicle. Dr. Cook could look at his state unblinkingly and love it all the more. Others might doubt or worry, but Dr. Cook never. Nothing serious could happen to a state which had so many fine people in it.

> "Now that he is gone those of us who knew him can say in grateful memory what we never could have said to his face: Roy Bird Cook was one of the finest, a credit to his state, an example of its best tradition, an ornament to its society."

In honor and memory of Dr. Roy Bird Cook, the Library was closed on Saturday, November 25 from 12 to 3 p.m., thus permitting members of the staff to attend funeral services at Christ Church Methodist.

A slight increase in the circulation of library materials for the first five months, which now stands at 334,295 has been recorded. Gains were registered by the Boys and Girls and Circulation Departments.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that seven kindergarten and elementary school classes visited the department accompanied by teachers and parents. Although no actual count was taken, it has been estimated that approximately 130 boys and girls got acquainted with the librarian, books and building.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,736 books were added to the collection which numbers 207,707 volumes.

CIRCULATION DEPARTMENT

The post-Thanksgiving Day rush of high school and college/university students was probably the heaviest in recent years. Young people, so it seemed to us, were everywhere; even standing in line at the charge-out desk awaiting their turn to borrow library materials. In spite of all this activity, the staff continued to give excellent service and handled patron traffic without difficulty.

EXTENSION DEPARTMENT

Mrs. Clara Hampton joined the Extension Department staff on November 13. Much of her time as librarian assistant, will be devoted to the bookmobile operation and the school deposit collection program.

REFERENCE DEPARTMENT

Activity in the department was no less hectic than what occurred elsewhere in the library immediately following Thanksgiving Day. Afterwards, the staff made note of the fact that there were almost no problems of any kind and that the young people were well-behaved, understanding and earnest in their efforts. I mention the latter because a number of college/university students inquired about using the library facilities at Morris Harvey College and West Virginia State College.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

DECEMBER 1961

The 1961 session of the West Virginia Legislature changed the levy and assessment calendar. This means that budgets will be prepared, presented and approved at a much earlier date than in the past. Work has begun on the Library's budget for the fiscal year 1962/1963. When completed, it will be referred to the Budget Committee and then submitted to the Board.

Circulation of library materials for the six-month period ending in December shows an increase of two percent over a similar period of the previous year. Increases were recorded in each of the three lending departments - Boys and Girls, Circulation and Extension.

Concentration of activity throughout the Library was heaviest during the week following Christmas. This is not unusual. We expect to see many students working on classroom assignments prior to their return to school and college.

Conversations were held with Mr. Gene Nunnally of the General Services Administration in Washington, D. C., and with Mr. James Taylor of Charleston, area representative of GSA, in regard to the disposition of the Capitol Street Federal Building and its acquisition by the Kanawha County Public Library. The only new piece of information which I can report on at this time was received from Mr. Taylor. He said that it was conceivable that the communications center, presently located in the basement of the building, would remain for approximately two years, and if the Library should acquire the building, it would be with this understanding.

BOYS AND GIRLS DEPARTMENT

Attractive, seasonally attired decorations were arranged and displayed throughout the room. Making use of booklists, bookmarks, book jackets and new books, our appropriate theme suggested Books for Christmas Giving.

The annual Children's Museum Christmas party was held in the Boys and Girls Department on December 16. The Woman's Auxiliary of the Museum furnished and served refreshments to the many hundreds of children who came to see the Star of Bethlehem show in the planetarium and to hear Christmas stories by Miss Brown.

BUILDING AND GROUNDS

A very popular children's story-time feature on view almost every Saturday morning in our Boys and Girls Department is a puppet show complete with stage, lighting and curtains. Over the years we have made such heavy use of it that the stage began to show signs of wear and tear. In almost no time at all, our talented Mr. Lander, equipped with lumber, nails, plans and paint constructed an attractive, enlarged and useful puppet stage.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,699 books were processed and added to the collection which numbers 209,078 volumes.

CIRCULATION DEPARTMENT

Christmas arrangements by Mrs. E. Forrest Jones were exhibited in the lobby area and in various rooms on the main floor. Her interest, energy and talent are deeply appreciated.

EXTENSION DEPARTMENT

Twice each year, in December and in June, fewer bookmobile stops are scheduled. This is done so that we may "safety check" the mechanical aspects of the vehicle, make any minor repairs and adjustments and have some time to thoroughly clean and wax the interior. While this is going on the department continues to function. Last month, 42 teachers visited the department and with the assistance of our librarians selected and processed 2,940 books for delivery to 29 schools.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1962

A campaign is underway to encourage membership in the West Virginia Library Association. Miss Jane Brugger of our staff, president-elect of the association and its membership chairman, is preparing to send membership forms and literature to present and prospective members. The committee's intent is to improve upon last year's total when 325 personal and institutional memberships were recorded.

The Library received a check in the amount of $65.00, from the Harry Futterman Fund, Incorporated of New York City. The money is used to purchase musical phonograph recordings which, when processed, are made available to the library's borrowing public. The Kanawha County Public Library is one of many libraries receiving such a grant on an annual basis. Since August, 1953 we have received a total of $525.00. As a point of information, Mr. Futterman was a certified public accountant from New York City. He had been a soldier in the First World War, and it is said he often recalled that music was something he missed most as a soldier. When the Second World War began, he set out to solicit funds to be used for the purchase of musical phonograph recordings and their eventual distribution to our armed forces stationed throughout the world. When he died in 1945 he left the bulk of his estate in trust to a friend who established the fund. The idea of circulating classical musical recordings through public libraries, the plan he was working on when he passed away, seemed to Mr. Futterman to be the best way to bring people and good music together.

Members of the Library Board who will serve Sunrise Foundation, Incorporated during 1962 and in various capacities are:

Mr. John V. Ray, Vice-President
Mr. W. E. Chilton, III, Member of the Committee on Budget and Finance
Mr. C. C. Dickinson, Member of the Board of Directors
Mr. Arthur Hanson, Executive Director
Mr. Sydney M. Kleeman, Member of the Corporation
Mr. J. D. Maurice, Member of the Board of Directors and Chairman of the Committee on Gifts, Bequests and Memorials
Mr. Donald C. Shonk, Member of the Corporation
Mr. Charles A. Williamson, Member of the Corporation

The Secretary is Nicholas Winowich.

BOYS AND GIRLS DEPARTMENT

The indifferent January weather apparently was of little concern to the many readers of juvenile literature. Miss Brown reports that 4,969 more books were lent to library borrowers last month than in January, 1961.

BUILDING AND GROUNDS

Minor repairs were made by our building superintendent to some tile floors and fluorescent light fixtures.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,821 books were processed and added to the collection which numbers 210,519 volumes.

CIRCULATION DEPARTMENT

Circulation of library materials from the adult lending department, although not as heavy as that recorded by the Boys and Girls Department, nevertheless was 1,743 volumes better than that of January, 1961. Resignations were received from two members of the clerical staff. One young lady, a February college graduate, accepted a teaching position in Parkersburg and the other person moved to Florida with her family. There was no problem in finding replacements.

EXTENSION DEPARTMENT

Circulation of books from our bookmobile continues to grow. Last month, approximately 16,000 volumes (15,933) were lent to borrowers using our "library on wheels." The average daily circulation was 725. In comparison, the average daily circulation for the Boys and Girls Department was 1,001 and 614 for the adult circulation department.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1962

Circulation of library materials continues at an accelerated pace. Increases of 29%, 3% and 12% have been registered last month by each of our three lending departments - Boys and Girls, Adult Circulation and Extension Departments. To date, July, 1961 through February, 1962, 4% more books have been lent to library users than during the same period of the previous year.

	July 1960-Feb. 1961	July 1961-Feb. 1962	% Change	Feb. 1961	Feb. 1962	% Change
Boys and Girls	136,128	154,308	+ 13%	21,262	27,510	+29%
Circulation	111,418	114,579	+ 3%	16,425	16,994	+ 3%
Extension	346,305	346,699	+.001%	64,553	72,510	+12%
	593,851	615,586	+ 4%	102,240	117,014	+14%

Last month the library received its William A. Bradford, Jr., Memorial Fund check in the amount of $727.27. This money, as you know, is expended primarily in acquiring books written by West Virginians and about West Virginia.

BOYS AND GIRLS DEPARTMENT

One of the most exciting and colorful promotions - which incidentally became the basis for a hugh valentine display in the department - asked adults to name "your favorite storybook character." Letters were sent to individuals and visitors were invited to participate. The reception was tremendous. In addition to the many community leaders who responded, it seemed as though most of the boys and girls who came to the library last month were anxious to tell us what their daddys and mommys liked when they were children. The storybook characters most frequently noted were Tom Sawyer, Huck Finn, Pinocchio, Alice in Wonderland, Sleeping Beauty, Hans Brinker and Uncle Remus.

CATALOG DEPARTMENT

A total of 1,323 books were processed and added to the collection which numbers 211,111 volumes.

CIRCULATION DEPARTMENT

In order to reduce confusion and relieve conjestion at and behind the charge-out/return desk and to provide a more direct route from the main entrance to the Boys and Girls Department and Children's Museum, it was necessary to shift the desk to a better position on the floor. This was accomplished with little difficulty and has brought a great deal of satisfaction.

EXTENSION DEPARTMENT

Information regarding school deposit collections has been prepared for inclusion in the Kanawha County Schools Bulletin. The Extension Department expects to process and place on loan approximately 25,000 books in almost 600 classrooms during the 1962/1963 school year.

REFERENCE DEPARTMENT

In addition to the usual requests for information, the department, on two occasions last month, was asked for something which it infrequently experiences. The first was a request from a student in Yorkshire, England for copies of representative West Virginia newspapers, and the second was a request that Miss Fisher, reference librarian assistant, appear with our copy of the Miami Telephone Directory to give testimony at a trial conducted in Circuit Court.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1962

The West Virginia Library Commission's 5th annual workshop for library board members and librarians will be held in Charleston, at the Daniel Boone Hotel, on May 4 and 5, 1962. The schedule of events will begin on Friday morning at 11:00 a.m. with registration and conclude on Saturday with a luncheon. The conference theme is library-community relations.

National Library Week, devoted to the importance of reading in American life and to the importance of libraries of all kinds - public, school, college, university and the libraries maintained by individuals in their own homes, will be observed in April during the week of the 8th through the 14th. The objective of National Library Week is to remind people that reading can help them to explore and to satisfy their need for a greater sense of purpose and meaning in their lives, and to urge them to use more fully the libraries of all kinds in which the treasures of the printed word await them.

Circulation of library materials, during the three quarters just concluded, shows that 4% more books were lent to library borrowers than in a similar period of the previous year. The biggest gain, of 12%, was recorded by the Boys and Girls Department.

	July 1960-March 1961	July 1961-March 1962	% Change	March 1961	March 1962	% Change
Boys and Girls	164,231	184,422	+ 12%	28,103	30,114	+ 7%
Circulation	128,661	134,070	+ 4%	17,243	19,491	+13%
Extension	413,222	416,414	+.007%	66,917	69,715	+ 4%
	706,114	734,906	+ 4%	112,263	119,320	+ 6%

BOYS AND GIRLS DEPARTMENT

Brownies (Scouts) and Leprechauns were very much in evidence in the children's room for the celebration of the 50th anniversary of the Girl Scouts of America. A picture story in the newspaper, an exhibit of early girl scout uniforms, colorful displays, and general enthusiasm created by the scouting program brought crowds of girls and parents to the library and Children's Museum. After it was all over, one youngster with several books under her arm said to Miss Brown, "Gee, I never had so many good books in all my life." Boys? For the most part were "conspicuous by their absence" although a few (with sisters no doubt) were in evidence.

BUILDING AND GROUNDS

The building superintendent and his staff have been busy with preparations for the usual spring house cleaning chores of waxing furniture, washing fixtures, painting where necessary and servicing air conditioners.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,088 books have been processed and added to the collection which numbers 211,563 volumes.

CIRCULATION DEPARTMENT

One feature of library activity which receives considerable attention from individuals as well as representatives of educational and community organizations is our exhibit program. Emphasizing books and reading with each display of paintings, photographs, scale models and memorabula, it has enabled us to reach a little closer into the spirit of the community. Last month, for example, several of our attractively arranged informational exhibits have been borrowed by the West Virginia Tech Library, Kanawha Welfare Council and Volunteer Services Bureau.

EXTENSION DEPARTMENT

The bookmobile made each of its scheduled stops last month with the exception of one day when it remained on the parking lot because of heavy snows and hazardous road conditions. Generally, we have come to expect several such situations during any one winter. This year, fortunately, the weather was comparatively mild and icy roads developed only after our return home.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

APRIL 1962

By latest published report, a sum of approximately $70,000 has been pledged to the St. Albans Public Library Fund Drive. The solicitation project is by no means over. Several divisions, such as business, industry and general still have much canvassing to do. It is a pleasure for me to report that members of the Library staff, through its association of employees, voted and contributed $15.00.

Again this year, the communications media, newspapers, radio and television, coupled with movie theatres, exhibits, speeches, distribution of bookmarks and reading lists, National Library Week (April 8-14) was observed locally as well as throughout the country.

The summer vacation schedule is in process of being completed and no difficulties are anticipated. Conflicts, if there are any, are resolved to the mutual satisfaction of library and staff members. The vacation period for librarians is three weeks and for clerical and custodial employees it is two weeks.

BOYS AND GIRLS DEPARTMENT

One of the most original and colorful exhibits prepared and arranged by the department staff and displayed in the room, usually takes place prior to Easter when several of our talented young ladies decorate Easter eggs resembling famous storybook characters. In addition to the customary Humpty-Dumpty entry, there were other fictional characters that most children recognize.

BUILDING AND GROUNDS

The appearance at the main entrance on Lee Street was considerably improved, recently, when pigeon nests and debris were removed, window and building roosting ledges cleaned and a paste repellant applied. What we have done, simply, was to make this area less unsightly and hopefully desirous of driving our uninvited guests elsewhere.

CATALOG DEPARTMENT

A total of 1,239 books were processed and added to the collection which numbers 212,389 volumes.

CIRCULATION DEPARTMENT

Mrs. John Goshorn, one of our part-time librarians, is considering the possibility of accepting one of several job opportunities recently offered. Although she has thought of moving elsewhere, she has not yet made a decision which may even include remaining in Charleston and continuing as a member of our staff.

EXTENSION DEPARTMENT

The 1962 summer bookmobile schedule is completed. Altogether, there will be fifty-four regularly scheduled stops.

REFERENCE DEPARTMENT

Forty new, cushioned chairs have been purchased and placed in use in the Reference Department. The salvageable worn and ragged chairs are being refinished and restored for their eventual re-use.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MAY 1962

Circulation of library materials continues to show a slight improvement over that of last year. Thus far, July through May, 3% more books were lent to library borrowers than in the same period of the previous year.

	July 1960-May 1961	July 1961-May 1962	% Change	May 1961	May 1962	% Change
Boys and Girls	215,008	232,050	+8%	27,826	28,500	+ 2%
Circulation	158,496	162,290	+2%	13,159	12,503	- 5%
Extension	462,558	469,482	+1%	23,929	24,514	+ 2%
	836,062	863,822	+3%	64,914	65,517	+.009%

The Children's Museum is in the midst of making preparations for its move to Sunrise. The area it has occupied in the library building since 1949 consists of three rooms, storage closet and hallway. This space will revert to library use when the Children's Museum completes its move which is expected to be sometime in August.

BOYS AND GIRLS DEPARTMENT

The library sponsored reading club program, in cooperation with many elementary schools, was completed recently. The children at Overbrook School, in the South Hills section, by virtue of having the largest number of active participants (163) will have the privilege of displaying the reading club banner in their school during the next school year.

BUILDING AND GROUNDS

Mr. R. W. Robinson, operator of the parking lot at the rear of the library building, has made arrangements to have the lot black-topped. However, due to

the unusually large volume of work that has already been scheduled throughout the city, the paving firm has not been able to begin the work here. Mr. Robinson has informed the city of the situation and they in effect have told him that in this case a delay is necessary and that they recognize his intent to have the work completed at the earliest possible date.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,722 books have been processed and added to the collection which numbers 213,179 volumes.

EXTENSION DEPARTMENT

The Extension Department presented NOOB (Noble Order of Bookworms) reading club awards to 3,063 boys and girls - each of whom read at least 50 public library books during the school year. In some small way the program contributed to the reading skills of the youngsters, created a desire for reading quality literature and made them aware of the importance of libraries of all kinds.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1962

The Director and several members of the library staff attended the 80th annual conference of the American Library Association held in Miami Beach, Florida, June 16-23, 1962. A report in writing of that meeting is being prepared and will be sent to each member of the Library Board.

BOYS AND GIRLS DEPARTMENT

This year's summer reading club program - appropriately entitled Friendship Seven - went into orbit immediately following the close of the current school year. By June 30, 852 boys and girls have enrolled in the project and many more are expected to participate before the activity is concluded in mid-August. Each "astronaut" will be furnished a reading log which will score the individual's progress from count down to capsule recovery. When the mission is completed, most boys and girls will have read at least 15 books. It should be noted, of course, that the purpose of the summer reading club program is to keep children reading during the months when opportunities for leisure are greater.

BUILDING AND GROUNDS

The parking lot at the rear of the library building now presents an improved and neater appearance. After a seemingly long, but necessary delay, the paving company's men, equipment and materials appeared one bright hot morning and a layer of black top material was applied and rolled into a smooth-top surface.

CATALOG DEPARTMENT

A total of 1,085 books were processed and added to the collection which numbers 213,112 volumes.

CIRCULATION DEPARTMENT

Mrs. John Goshorn (Jane Lee), librarian assistant in the Circulation Department, has resigned to accept a position in Frederick, Maryland, as Head of the Circulation and Reference Departments in the C. Burr Artz Public Library. I am hopeful that this part-time and another half-time position will be filled by a very capable person who expects to return on a full-time basis by September 1.

EXTENSION DEPARTMENT

Processing of deposit collections for delivery to schools in September is underway. Early requests from 41 schools account for the 2,130 books prepared and awaiting shipment.

REFERENCE DEPARTMENT

Miss Gerard reports that activity in the department during June was sometimes analagous to the recent actions of the stock market - it went up and down not knowing where to settle.

There were days when the room was literally crowded, not only with summer school students, but also with interested and perhaps concerned adults seeking information on the one subject which seemed to be in most people's minds - stock and the stock market.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

AMERICAN LIBRARY ASSOCIATION ANNUAL CONFERENCE

June 17-23, 1962

The 81st Annual Conference of the American Library Association was held in Miami Beach, Florida, during the week of June 17-23, 1962.

Statistically speaking, there were registered and in attendance a total of 3,527 persons (as compared with 2,866 individuals who attended the Miami Beach Conference in 1956.) To many, the size was a disappointment. The over-all crowd was slimmer than in Cleveland the previous year by an approximate 1,000. Otherwise, there were meetings, meetings, meetings - 434 and a record number of exhibit booths - 363.

We - Miss Brugger, Miss Figgatt, Mrs. Swope and I - gave it the old college try, dodging the almost daily spasms of liquid sunshine in frequent inter-hotel dashes.

August Heckscher, President Kennedy's special consultant on the arts, talked about the administrative attitude toward the arts and the "cultural explosions." The government, he said, could do much in encouraging the arts through its stimulation and support of institutions. Mention was also made of President Kennedy's interest in establishing a National Cultural Center in Washington, D. C., to function in somewhat the same way as the present National Science Foundation.

Several meetings were devoted to the presentation of awards, reports of officers and a discussion of problems facing the American Library Association. In between times, informational and significant sessions which covered a wide range of subjects were scheduled. Some of the areas of discussion included: censorship, recruiting for librarianship as a career, a prescription for book recovery of library materials which are not returned, library buildings, new

and remodeled, cooperation among libraries, National Library Week and legislation affecting libraries.

The 82nd annual meeting of the American Library Association will be held in Chicago, Illinois, July 14-20, 1963. It was announced that Frederick H. Wogman, Director of University of Michigan Libraries, was elected First Vice-President and President-Elect. Mr. James F. Bryan, Director of the Newark Public Library, is the current President and will serve until the Chicago conference.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JULY 1962

Probably the most significant news to report concerns two members of the library staff who have informed me of their intentions for the future. Miss Jane Brugger, who has served as librarian assistant in the Catalog Department from November 1, 1946 through July 31, 1949 and as Chief of the Department since August 1, 1949, has resigned effective August 31 to accept a position as Chief Cataloger at Marshall University. The other anticipated change effects Miss Ruby Hazel Fisher who was employed in the Circulation Department during the period February, 1945 through June, 1951, and also as librarian assistant in the Reference Department since July 1, 1958. Miss Fisher has resigned effective October 31, 1962. She plans to retire to the family home in Glenville where she expects to relax and to make preparations for doing many of the things that were left undone - including travelling.

On a bright note of cautious optimism, it is expected that the vacancies will be filled without difficulty.

BOYS AND GIRLS DEPARTMENT

Circulation of children's books jumped off to a good and accelerated pace. In comparison with July of the previous year, the 1962/1963 term began with an increase in circulation of 22%. This spectacular rate of growth, however, is not expected to continue. When more demands of boys and girls time comes into full play, the peak will have leveled off to a point approaching a circulation range in the vicinity of a 10% anticipated increase.

CATALOG DEPARTMENT

A total of 1,307 books were processed and added to the collection which numbers 214,036 volumes.

CIRCULATION DEPARTMENT

This summer's big effort is to transfer duplicate copies and infrequently used volumes into the overflow areas on the next floor above. This is being done because of several reasons: first and foremost, space in the department is at a premium; secondly, additional shelving is impractical inasmuch as there is little or no available room; and finally, making a place for new and up-to-date materials necessitates a change in accommodations. The work is progressing satisfactorily and with the hope that the designed changes, while achieving stated purposes, does not create a hardship on staff and library user.

EXTENSION DEPARTMENT

The Fall, Winter, Spring bookmobile schedule has been prepared and now is ready for distribution to the many persons who use the "library on wheels." Deposit book collections, for delivery on a semester loan basis, will be placed in approximately 500 classrooms in 64 schools. I should like to note that even though this is traditionally the school teachers vacation period, ten teachers visited the department last month in order to make their own selection.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

AUGUST 1962

The annual meeting of the West Virginia Library Association will be held at the Hotel Morgan in Morgantown on October 11-13, 1962. Speaking at the Friday morning session will be Dr. Harold Lancour, Dean of the University of Pittsburgh School of Library Science. Dr. Paul A. Miller, President of West Virginia University, will address the group at its banquet meeting Friday evening. His topic will be, "Informing ourselves of the role of libraries and other educational institutions in West Virginia." Mr. Don Crislip, Editor, West Virginia School Journal, will discuss at the Saturday luncheon, "Informing ourselves of the West Virginia school library development needs."

Miss Ruby Hazel Fisher, librarian assistant in the Reference Department, previously indicated her intentions of resigning effective October 1, 1962 and retiring to the family home in Glenville. Since my last report, she and I have held several conversations - the result of which is a change in plans. Miss Fisher now will remain as a member of the staff and will continue to work through June 30, 1963.

BOYS AND GIRLS DEPARTMENT

The Boys and Girls Department's summer vacation reading club program was successfully concluded with the presentation of certificates to 345 youngsters. Each boy or girl read a minimum of 15 books and in many instances, the count was several times this number. Of course, there were some children who registered for the activity but, for a variety of reasons, failed to

complete the necessary requirements. Miss Brown also reported that there were 43 schools represented and that Elk School was awarded first place honors with 75 participants.

CATALOG DEPARTMENT

A total of 1,110 books were processed and added to the collection which numbers 214,065 volumes.

CIRCULATION DEPARTMENT

Many of us look upon August as being traditionally a "slow" month. We expect to see fewer visitors and library users principally because of the popularity of August as a vacation month, and, inasmuch as summer sessions in local schools and colleges are drawing to a close. And yet, last month, in comparison with August of the previous year, circulation of library materials was better by 5%. Instead of anticipated, fluctuating patterns of library use, "business" remained somewhat constant. Contributing factors for this behavior are certainly education and the scope and quality of the book collection, and in part, an air-conditioned facility.

EXTENSION DEPARTMENT

Mrs. Swope reports that approximately 12,000 books will be placed on loan in over 500 classrooms in 66 elementary schools during the first semester of the current school year. It should be noted that the selection of books for loan in a deposit collection, in many instances, was completed by teachers who visited the department during the months of June, July and August.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1962

BOYS AND GIRLS DEPARTMENT

The first of two annual reading club programs, sponsored and promoted by the library's departmental staff in cooperation with school and teachers and with the encouragement of parents, was launched successfully last month. Miss Brown reported that 370 boys and girls have registered thus far for the school year type of reading club. She indicated that before the program is concluded in May, she expected to have several thousand reading members enrolled. The other reading club effort, of course, begins and ends within the summer vacation period.

Nine schools were visited by Miss Brown to re-introduce the children to "the Library Lady" and with the Boys and Girls Department, its location and the many new and standard books one can expect to find in it. This is a routine practice which is regular rather than occasional and is anticipated with expectation by all concerned. She expects to visit most elementary schools at least once each semester.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,292 books were added to the collection which numbers 214,881 volumes.

CIRCULATION DEPARTMENT

Activity throughout the library has increased appreciably during the first quarter (July through September). Circulation of library materials has increased by 17% or 38,178 volumes over a similar period of the previous year.

Mrs. Eleanor Keenan joined the library staff in September as Circulation librarian assistant.

EXTENSION DEPARTMENT

Deposit collections totaling 15,282 books were delivered to sixty-seven county schools in September. This exceeds by six the number of additional requests for such service at this time last year.

REFERENCE DEPARTMENT

Traditionally, use of the library's reference materials and circulating collection increases substantially in September due in a large measure to the beginning of the fall semester. In addition to the usual services, the staff gives instruction in the use of library materials. The library also encourages visits to the library by organized school and adult education classes so that the searching for materials and use of the library can be accomplished expeditiously.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1962

Since Mr. Bailey's visit to Charleston, on October 16, 1962, a rather steady stream of correspondence has developed between his office and mine. To date, I have been able to provide Mr. Bailey with the following information:

a) Copies of the library plot plan

b) A copy of the Official Building Code, City of Charleston

c) A copy of the Building Zone Ordinance, City of Charleston

d) Some Polaroid photographs of the library building exterior

e) Names and addresses of persons who would check preliminary plans for comments, suggestions and approval before the architect proceeds into the working drawing stage. These persons are: City Engineer, State Fire Marshall, Building Inspector and the Executive Director, City Planning Commission

f) Submitted the name and address of a qualified and recommended mechanical engineer from Charleston, Mr. Walter Lambert. I have been informed by Mr. Bailey that Mr. Lambert has agreed to serve as the project's engineer

An associate of Mr. Bailey's indicated, by letter, that Mr. Bailey "has talked to the Philadelphia Office of the Housing and Home Finance Agency and they do not require as complete a set of preliminary drawings as seem to be required by their representative in Charleston."

Circulation of library materials for the period of July through October, 1962, in comparison with a similar period of the previous year, continues to improve. Our records show that 21% more books were borrowed by library users. Gains of 26%, 18% and 9% were recorded respectively by each of the lending departments - Extension, Boys and Girls and Adult Circulation.

	July 1961-Oct. 1961	July 1962-Oct. 1962	% Change	Oct. 1961	Oct. 1962	% Change
Boys and Girls	53,107	62,431	+18%	17,112	16,940	- 1%
Circulation	50,815	55,357	+ 9%	13,375	14,841	+11%
Extension	165,957	208,390	+26%	20,423	36,425	+78%
	269,879	326,178	+21%	49,417	68,206	+38%

Several members of the library staff will participate in the Annual Career Conference program sponsored by the University Club of Charleston in co-operation with the Kanawha County Schools. Our responsibility, of course, will be to present a program on "Librarianship As A Career." Attendance at the session is voluntary. Although we do not attract hugh crowds, as anticipated by some professions, teaching, secretarial and science for example, we nevertheless expect to see approximately 20 interested high school students (mostly, if not all, girls) and their parents (traditionally, mothers).

BOYS AND GIRLS DEPARTMENT

During October, the Boys and Girls Department featured several interesting and informative exhibits - all, of course, related to books, reading and the library. The Halloween display, for example, was responsible for the circulation of almost every book on the subject of witches and ghosts. On an amusing note, I was informed that one such "broom-rider" was affectionately named "winny-witch."

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,420 books were added to the collection which numbers 215,801 volumes.

CIRCULATION DEPARTMENT

People of the community have discussed, read, heard and observed that the traditional Christmas shopping season tends to begin earlier each succeeding year. The effect of this experience and expression is beginning to be felt in the library. Numerous requests for Christmas materials, for example, have been received and as a result, a special area has been designated, shelving made available to house the Christmas collection and the project placed in operation.

REFERENCE DEPARTMENT

The department participated in a survey conducted by the University of Michigan's Department of Library Science. Miss Gerard noted, by comparison, that a suggested bibliography, presented as a guide and check-list of recommended reference materials, were for the most part, already in the book collection. The few which were not reflected in our holdings were titles of significance to college/university and special libraries.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1962

Circulation of library materials continues to grow at an accelerated pace. Thus far, July through November, statistical records indicate that 21% more books or a total of 70,977 volumes were lent to library borrowers than in the same period of the previous year.

	July 1961-Nov. 1961	July 1962-Nov. 1962	% Change	Nov. 1961	Nov. 1962	% Change
Boys and Girls	82,752	98,451	+19%	23,978	36,020	+50%
Circulation	67,841	71,493	+ 5%	15,111	16,136	+ 7%
Extension	183,702	235,328	+28%	24,500	26,938	+10%
	334,295	405,272	+21%	63,589	79,094	+24%

The library will be closed all day on Monday, December 24 and again on Christmas Day. The usual hours will be observed for the remainder of December. The library will be closed also on Tuesday, January 1, 1963 for the New Year holiday.

BOYS AND GIRLS DEPARTMENT

One of our busiest librarians last month undoubtedly was Miss Wilma Brown, Chief of the Boys and Girls Department. In addition to her usual duties and responsibilities in the library, she traveled extensively meeting with teachers, parents, children, a TV audience, and other librarians while promoting and discussing the values of reading, the standards of book selection and the significance of libraries. Sandwiched in-between these visits she had occasion to welcome representative groups of boys and girls from several kindergartens and elementary schools. On such occasions stories are told, uses of the library are explained and library cards are issued to those youngsters not presently registered as library borrowers.

CATALOG DEPARTMENT

A total of 1,713 books were processed and added to the collection which numbers 217,169 volumes.

Mr. Simmons, who is our expert on book repair, restoration and binding, presented several one-hour instructional sessions to PTA representatives on the care and maintenance of books and book collections.

CIRCULATION DEPARTMENT

The use of the Circulation and Reference Departments facilities and materials - particularly by high school and college students - continues to be heavy. The peak hours are usually between 3 and 5:30 p.m. daily and almost all day on Saturdays. In spite of all this activity, confusion, for the most part, is at a minimum. Perhaps this condition can be attributed to a public, school, college library orientation program which attempts to teach young people on how one uses a library to search for materials. However, this is not to say that our librarians have little or no contact with students. Although we still help, mostly we try to guide and direct. Now when we say "card catalog" or "Readers Guide to Periodical Literature," the response is expected to be one of positive understanding as opposed to receiving merely a blank stare. By speaking the same language and understanding it, we can save wear and tear of librarians and students alike.

EXTENSION DEPARTMENT

Mrs. Swope reported that a total of 2,065 books were processed for loan to 49 grades in 14 schools during the month of November. Helping to prepare

deposit collections were 45 teachers who visited the department and made their own selections.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

DECEMBER 1962

Our statistical records show that 21% more books were circulated to borrowers during the period of July through December 1962 than in the corresponding period of the previous fiscal year. In round, solid numbers, to use another frame of reference, a total of 83,113 more books were charged to library card holders. The biggest gain was recorded by the Extension Department, followed by the Boys and Girls and Circulation Departments.

The usual post-Christmas rush of high school and college/university students developed much sooner than expected. Young people, so it seemed to us, were everywhere in the library, almost all the time. From the beginning of the holiday vacation, from Monday, December 17 through New Year's Eve, there was little lull in activity and no conspicuous absence of young men and women. In spite of crowded conditions, long lines and the inavailability of some materials, problems and confusion were non-existent.

BOYS AND GIRLS DEPARTMENT

The room was seasonally dressed in green and red decorations appropriately arranged by clerical and page members of the departmental staff. An attractive manger scene mural, as only second graders can prepare, was presented by the St. Anthony class and exhibited.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,733 books were processed and added to the collection which numbers 218,630 volumes.

For the first time in several years we have had a West Virginia University library science major do practice library work with us. The purpose is to give the student some practical experience in the workings of the library.

CIRCULATION DEPARTMENT

Delightful and colorful Christmas arrangements prepared by Mrs. E. Forrest Jones were exhibited in various rooms on the main floor.

A gift of $50.00 was presented to the Kanawha County Public Library by Kanawha Chapter of West Virginia Mental Health Society. The money will be used to purchase books on the subject of mental health. Gifts of $25.00 each were awarded to South Charleston and St. Albans.

EXTENSION DEPARTMENT

Seventy teachers visited the Extension Department during December to select 2,864 books for 62 grades in 21 schools.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1963

Circulation of library materials during January remained high. In spite of frigid weather and hazardous road conditions, library patrons, in sufficient and sustaining numbers, visited and used the library's facilities. Substantial increases have been recorded by the Boys and Girls and Extension Departments. A moderate gain has been registered by the Circulation Department.

Circulation of library materials for the seven-month period ending with January remains constant but high. Since October, 1962, our statistical records show that the library has been lending 21% more books than during the same period of the previous year.

	July 1961-Jan. 1962	July 1962-Jan. 1963	% Change	Jan. 1962	Jan. 1963	% Change
Boys and Girls	126,798	148,044	+17%	26,042	34,484	+32%
Circulation	97,585	104,036	+ 7%	15,982	17,371	+ 8%
Extension	274,189	353,023	+29%	54,579	68,166	+25%
	498,572	605,103	+21%	96,603	120,021	+24%

Although the library is scheduled to remain open until 9:00 p.m. on weekdays, Monday through Friday, there are moments when - to borrow a phrase - "circumstances beyond our control" influence decisions. Wednesday, January 23, was such a day. Shortly after 5 o'clock it became obvious to this observer that more snow could be expected; that streets were already slick with an undercoating of ice; and when buses were reported to be running as much as an hour late, it was estimated that conditions were certain to become worse rather than better. Therefore, with the safety and interest of personnel residing in areas rather distant from downtown Charleston, the decision was made to close at 6:00 p.m.

Several librarian members of the staff have appeared on Radio Station WTIP with hostess Shirley Annand to talk about new books and to discuss some phase of library service.

The Kanawha Chapter of West Virginia Mental Health Society presented the library with a gift of $75.00. The money is to be used for the purchase of books on mental health. Several acquisitions have been made and added to the library's collection.

BOYS AND GIRLS DEPARTMENT

Miss Brown has presented a series of interesting programs, which incidentally are expected to continue each Sunday afternoon on Radio Station WTIP. Taped on the Friday preceding the broadcast, she discusses children's books, children's literature and library services. Afterwards, she introduces a delightful feature which is something new and is apparently working quite satisfactorily. Miss Brown has, as her special guest, a boy or girl who presents, in his own words, a brief book review. In the time remaining, a discussion of the book then takes place.

This year's observance of the Spring Children's Book Festival in May will have a definite West Virginia Centennial flavor. Plans are underway to exhibit a special collection of books written and/or illustrated by West Virginians. But more importantly, we hope to have, at least, some of the individuals present. Those who cannot attend are planning to record their greetings and comments on tape and have them sent to us.

BUILDING AND GROUNDS

Several minor repairs have been made to certain pieces of furniture and equipment. Much of the time, however, was spent in an attempt to keep the side-

walks and outside stairs free from ice and snow.

The extreme weather conditions, tempered with slight and temporary thaws were contributing factors in the development of a leak in the roof. Discovered promptly, after noticing beads of water on the Hale Street wall, necessary repairs were made instantly. It seems that a down spout was frozen and the run-off water was finding its way into the building.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,627 books were processed and added to the collection which numbers 219,553 volumes.

REFERENCE DEPARTMENT

Miss Gerard reported that a total of 475 reference questions were asked last month. In every instance, she said, material was located and the patron was supplied with information which would answer his question. The most frequently heard inquiries are West Virginiana in scope, naturally. Most requests for information are made in person, many by telephone and some by mail. Several weeks ago a party in Baltimore telephoned to ask for the location of Windy Mouth Cave in West Virginia. The answer was prompt because we had a book entitled, Caverns of West Virginia - oh yes, Windy Mouth Cave is in Greenbrier County.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1963

Circulation of library materials for the period of July through February, in comparison with a similar period of the previous year, continued at an accelerated pace. Statistical records show that the library has lent 14% more books.

	July 1961-Feb. 1962	July 1962-Feb. 1963	% Change
Boys and Girls	154,308	171,550	+11%
Circulation	114,579	121,888	+ 6%
Extension	346,699	411,294	+19%
	615,586	704,732	+14%

The West Virginia Library Association will hold its annual meeting in Huntington at the Hotel Pritchard on April 18-20, 1963. Traditionally, the association meets in the fall; however, this year, a regional conference including the state associations of West Virginia, Pennsylvania, New Jersey, Delaware, Maryland, and the District of Columbia, has been planned.

The Director's University Extension teaching career has been of short duration. The second semester of a survey course in public libraries was not offered because of the lack of students. Another effort probably will be made next fall.

The Kanawha County Public Library has been invited to participate in a "Career Day" program at Poca High School on March 29, 1963. Indications from the guidance director, following a school-wide survey, shows that many of the students are interested in librarianship as a career. As a result, a designated representative will be assigned to the project.

The American Hospital Association plans to devote an entire issue of its AUXILIARY LEADER to patient libraries sponsored and operated by hospital auxiliaries in cooperation with public libraries. Because of our experience at McMillan Hospital, I have been asked to write a brief article of approximately 1,000 words detailing the program. It is expected that the article will appear in either the May or June issues.

BUILDING AND GROUNDS

The sidewalks and curbs surrounding the library building are in such condition that immediate attention is almost necessary. During the past several years, satisfactory patch work has been accomplished and fortunately no accidents have occurred. It is estimated that the project can cost as much as several thousand dollars.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,566 books were processed and added to the collection which numbers 220,431 volumes.

CIRCULATION DEPARTMENT

A regular feature on Friday afternoons on the Shirley Annand Show over Radio Station WTIP includes a segment in which books are discussed and reviewed. Appearing on the program are Miss Figgatt, Mrs. Gygax and myself. Judging from comments and requests, the effort is quite successful and we are encouraged.

REFERENCE DEPARTMENT

The number one question - asked most frequently by students and non-students alike concerns West Virginiana. In addition to the usual factual materials embracing personalities, history and industry, a considerable number of requests

have been received, and answered, on the costumes of the period. Apparently many persons are planning to attire themselves in the fashions of 1863.

Miss Gerard also reported that the department received "a nice letter of appreciation from Attorney General Robertson for the loan of the Congressional Quarterly."

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1963

Circulation of library materials for the first three quarters (July through March) shows that 12% or 89,177 more books were lent to library borrowers than in a similar period of the previous year.

	July 1961-March 1962	July 1962-March 1963	% Change
Boys and Girls	184,422	204,456	+11%
Circulation	134,070	141,456	+ 6%
Extension	416,414	478,171	+15%
	734,906	824,083	+12%

As a reminder, the 1963 annual conference of the West Virginia Library Association will be held in Huntington on April 19 and 20. All sessions and programs will be conducted in the Prichard Hotel. The conference theme is WEST VIRGINIA LIBRARIES 1963-2063: MEETING THE AGE OF CHANGE IN THE NEW CENTURY. Several out-of-state guests as well as members of the Association are scheduled to participate. Miss Jane Brugger, a former member of the Kanawha County Public Library staff, is the presiding officer for the two-day session.

An informational meeting was held on March 15 in the Library Board Room with Mr. H. A. Abersfeller, Regional Administrator, Region 3, General Services Administration. The topic of conversation was the Capitol Street Federal Building. Also attending were: Mr. James Taylor, GSA Representative in Charleston, Mr. C. E. Oxley, GSA Buildings Manager in Charleston, Mr. A. W. Innamorati of Mr. Abersfeller's staff, Mr. Ray, Mr. Hanson, Mr. Shonk and myself.

BOYS AND GIRLS DEPARTMENT

The regularly scheduled children's book review programs over Radio Station WTIP continue to be an interesting feature in both content and interest. The reports prepared by the boys and girls themselves, are well-done and always exciting. Indications are that the project appears to be gaining in momentum. Favorable responses have been received from parents and teachers, and of equal importance, youngsters are asking for the privilege to appear with Miss Brown.

BUILDING AND GROUNDS

The building superintendent and his staff have been busy with preparations for the usual spring house cleaning chores of waxing furniture, refinishing floors, washing fixtures, painting where necessary, and servicing air conditioners.

CATALOG DEPARTMENT

Mrs. Gygax reports that a total of 1,875 books have been processed and added to the collection which numbers 221,950 volumes.

CIRCULATION DEPARTMENT

Several members of the staff have been giving talks on a variety of subjects - books, reading, libraries and librarianship as a career.

For some unexplained reason, we seem to have experienced throughout the library, more than the usual amount of absences due to illness. In almost all instances, fortunately, these periods were of short duration.

EXTENSION DEPARTMENT

The 1963 summer bookmobile schedule of stops has been completed. Altogether, our "library on wheels" will make 48 regular visits by traveling into

various reaches of the county during the months of June, July and August. Preparations are underway to lend to 335 grades in 60 schools a deposit collection of books which will be ready for use by the children during the first semester of the 1963/1964 school year. It is estimated that approximately 13,000 books will be ready for delivery in September, 1963.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

APRIL 1963

The 49th annual conference of the West Virginia Library Association was held in Huntington on April 19-20, 1963 at the Prichard Hotel. Several members of the staff were present. Ruth Figgatt, our Chief Circulation Librarian, was re-elected secretary and the Library Director was elected second vice-president. Each officer will serve for a period of one year.

Statistical records show that circulation of library materials remains high. Increases have been recorded by the three lending departments.

	July 1961-April 1962	July 1962-April 1963	% Change	April 1962	April 1963	% Change
Boys and Girls	203,550	230,507	+13%	19,128	26,051	+36%
Circulation	149,787	159,127	+ 6%	15,717	17,671	+12%
Extension	444,968	507,058	+14%	28,554	28,887	+ 1%
	798,305	896,692	+12%	63,399	72,609	+15%

BOYS AND GIRLS DEPARTMENT

National Library Week observances focused the spotlight of attention on children's books, family reading and home libraries. Colorful and attractive displays were arranged and exhibited in the room as well as on the stairwell walls. Mr. Charles Ripper, an author and illustrator of children's books and resident of Huntington, was guest of honor in the department before a gathering of parents and children. He presented an illustrated "chalk talk" which was declared interesting and informative by all persons present. In fact, so many questions and comments were made, that Mr. Ripper and his party were almost late for an afternoon appearance in a local bookstore.

BUILDING AND GROUNDS

The winter of 1962/63 was extremely hard on several varieties of shrubbery surrounding the library building. Our Pyracantha, "Firethorn," and Ligustrum Lucidum, "Glossy Privet," suffered considerable damage. Whether by coincidence or by the very act of nature, the plantings on the Dickinson Street and Hale Street sides required most of our attention. The "experts" seemed to advance the "theory" that there were fewer and short-lived periods of direct sunlight in these areas and consequently the surrounding ground remained hard and frozen for longer periods of time. Be that as it may, close examination seemed to indicate that the shrubs were alive and could be restored if proper care was exercised. Six "Glossy Privets" and twelve "Firethorn" plants were clipped to ground level and fertilizer introduced to encourage growth and development.

Predictions, perhaps, are in order at this time. We expect to see, by mid-summer, that the affected shrubbery will have grown to one or two feet in height. There seems to be justification for this optimism as evidenced by the fact that green shoots, already, are visible.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 2,034 books were processed and added to the collection which numbers 223,616 volumes.

CIRCULATION DEPARTMENT

Spring, more than any other season, brings many inquiries from people who, while in the process of cleaning, planting and painting, "discover" that they are the possessors of rare and valuable books. This year was no

exception. Last month, I received eight calls from persons who believed that they had something of value. Following careful research, no discovery of any importance was made. This work was done with pleasure and anticipation - because in the words of the great philosopher, Anonymous, "one of these days we may find something significant."

EXTENSION DEPARTMENT

The news from the Extension Department is on a personal rather than professional note. Mrs. Frances Swope, Chief Extension Librarian, is experiencing another bout with mononucleosis. She informs us that her condition is improving with an abundance of rest and looks forward to June when she expects to return.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MAY 1963

Circulation of library materials for the eleven-month period ending in May was only 17,006 volumes less than it was for the entire previous year. This leads us to believe that, all things being equal from her on in, the library will record for the very first time, a circulation of at least 1,000,000 volumes.

	July 1961-May 1962	July 1962-May 1963	% Change
Boys and Girls	232,050	256,986	+11%
Circulation	162,290	174,320	+ 7%
Extension	469,482	527,880	+12%
	863,822	959,186	+11%

In the course of a year's time, one usually becomes accustomed to the fact that a number of employee-days-lost, due to illness or even death in the family, are to be expected. But certainly nothing like that which occurred last month was anticipated. Three of our librarians were not available for duty because of protracted sickness while two others were absent for a period of time, because of deaths in the family. Despite this shortage of staff, however, the remaining librarians, together with capable substitutes, continued service to library patrons at a high standard of quality.

BOYS AND GIRLS DEPARTMENT

The library sponsored reading club program, in cooperation with the principals and teachers of many schools, was successfully concluded. Again this year, as on two previous occasions, Overbrook School, located in the

South Hills section of Charleston, was awarded our special reading club banner for having the largest number of participating readers (183) who qualified for reading club certificates.

BUILDING AND GROUNDS

Mr. Charles B. Lander, Building Superintendent since June, 1952, is resigning effective June 30, 1963 to devote more time to leisure and travel. Despite his 74 years, Mr. Lander is an active man who could out-perform persons much younger than he. The credit for keeping the building and grounds neat, clean, and attractive is due in a large measure to his interest, energy and supervision.

CATALOG DEPARTMENT

Mrs. Cygax reported that a total of 1,590 books were processed and added to the collection which numbers 224,688 volumes.

CIRCULATION DEPARTMENT

One of the most fascinating exhibits ever arranged in the library consisted of original John Brown material, from the collection of Mr. Boyd Stutler. Almost everyone who came into the department stopped and viewed the arrangements displayed in the two locked cases. Interestingly enough, we experienced a heavy demand for books on John Brown and on Harper's Ferry.

EXTENSION DEPARTMENT

The department's "library on wheels" or bookmobile is temporarily off the road, at least until some necessary body repairs and paint job have been completed. In the meantime, the West Virginia Library Commission has granted us the use of one of their vehicles which made it possible to continue the bookmobile schedule without interruption.

REFERENCE DEPARTMENT

Miss Ruby Hazel Fisher, who has served as Circulation Librarian Assistant from February, 1945 through June, 1951, and as Reference Librarian Assistant since July, 1958 plans to retire in July, 1963. She expects to return to the family home in Glenville where she hopes to relax and to make preparations for doing many of the things that were left undone - including traveling.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1963

Miss Pearl Buck, during her visit to Charleston on the occasion of the Centennial Dinner held on June 6, 1963 in the Daniel Boone Hotel, graciously consented to autograph copies of her books for the library. A total of thirteen books were signed and placed in a collection supplementing the library's special editions group.

It is interesting to note that prior to and during Miss Buck's visit to Charleston, the library arranged a poster and exhibit of her works to introduce and/or renew readership interest in her writings. This was one of the very few times when any one author's works were signally highlighted. The acceptance of the display was so overwhelming that the designated shelf had little to show and it became necessary to take reserves.

The circulation of library materials for the fiscal year ending June 30, 1963 shows an annual increase of 12% as compared to the statistical record of the previous year. We are proud to report that for the very first time a circulation of a million books was achieved.

This goal was reached possibly because of the influence of the following factors: the availability of library materials in quantity as well as in quality made possible by a generous appropriation and expenditure for books; the emphasis on educational and informational needs clearly demonstrated by the appearance of large numbers of school, college and adult education students; the resurgence of interest in literature particularly among adults who had formerly visited or used the library frequently; and a renewal of interest

in culture as evidenced by the fact that there was a greater reading demand for drama (possibly created by the influence of Kanawha Players) and in music (an appreciation developed by the Charleston Symphony and Chamber Music Society).

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that the department's annual summertime activity - the Vacation Reading Club Program - began promptly following the official close of the school year. The theme this year bears an appropriate yet obvious title, "One Hundred Years A' Growing," in honor of the West Virginia Centennial. At the present count, some 800 plus children have registered and it is expected that several hundred more will join before the activity is concluded in mid-August.

The department received a gift of two books from the children's librarian in Hendon, England. Each title was awarded a special 1962 prize as the best in children's literature in Great Britain.

CATALOG DEPARTMENT

A total of 1,233 books were processed and added to the collection which numbers 225,529 volumes.

EXTENSION DEPARTMENT

Following a long absence due to illness, Mrs. Frances Swope, Chief, Extension Department, returned to active service again.

Summertime usually provides us with an opportunity to experiment with our bookmobile schedule. This year was no exception. Several new locations have been added while some of the non-productive stops have been discontinued.

Mr. Evan Hall, our bookmobile driver/clerk since August, 1957, resigned to accept another position and was replaced by Mr. Floyd Bowen who had gained previous experience as a substitute driver.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JULY 1963

The Charleston Civil Defense Agency informed the Director, by telephone, that the Kanawha County Public Library Building has been designated as a Civil Defense Shelter. As such, space must be provided, Mr. Stubblefield said, to accommodate shelter supplies for 356 people. In addition to quantities of water and crackers, medical kits, sanitary units and a radiation instrument are included. A desirable location has been found on the ground floor. Following certain re-arrangements and disposals, the supplies will be stored in our furnace room.

Mrs. E. Forrest Jones, Judge Dennis Knapp and the Director served as judges at the annual St. Albans Town Fair. Charged with the responsibility of selecting the best entry in the parade and the best booth at the Fair, the judges, despite an unusually hot day on Saturday, July 27, managed, with satisfaction and unanimity, to select the winners - the St. Albans High School Band and the St. Albans Pilot Club Book Shoppe.

The Director and two staff members of the library staff attended the 81st annual conference of the American Library Association held in Chicago, Illinois, July 14-20, 1963. A written report is being prepared for distribution to members of the Library Board.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports the receipt of two books - a gift of Miss Ann Koontz, formerly of Charleston and presently a teacher in Santa Barbara, California.

BUILDING AND GROUNDS

Mr. James L. Thomas of Charleston, on July 1, 1963 succeeded Mr. Charles B. Lander as building superintendent. This very capable and conscientious young

man has accomplished a great deal in such a short span of time. In the tradition of Mr. Lander, a resourceful and valuable handy-man, Mr. Thomas is also an electrician, carpenter, plumber, painter, worker and leader.

CATALOG DEPARTMENT

A total of 1,299 books were processed and added to the collection which numbers 226,237 volumes.

CIRCULATION DEPARTMENT

An impressive start was made last month on the number of books loaned to library borrowers. The adult circulation department reported an increase of 23% over a similar period of the previous year. Stated differently, this means that 3,280 more books were charged out last month than in July, 1962. There are probable reasons for the increase in activity. Chief among them are: more high school and college/university students are attending summer sessions, thereby increasing the user potential; the accessibility of the library and availability of materials assures greater frequency of use; and finally, the cool, dry, air-conditioned rooms provide a degree of comfort which must not be over looked.

EXTENSION DEPARTMENT

The bookmobile schedule for the Fall, Winter and Spring has been prepared and will be ready for distribution to the many persons who use the "library on wheels." Several new stops have been added - in Coal Fork, Elkview and Mammoth.

REFERENCE DEPARTMENT

Miss June Martin of Charleston, and a recent graduate of the University of Wisconsin Library School replaced Miss Hazel Fisher who retired.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

Report on the 82nd Annual Conference of the American Library Association

Chicago, Illinois

July 14-20, 1963

The first general session of the Conference took place Sunday evening. James Bryan, president of ALA was in the chair. Miss Gertrude E. Gscheidle, Director of the Chicago Public Library, gave the welcome in the absence of Mayor Richard J. Daley. Mr. Ralph Munn gave the principal address of the evening tracing the history and accomplishments of the ALA down through the years and the long struggle to build a headquarters building worthy of the work to be done. He gave some examples of the hardships suffered by the professional staff in the old building. Mr. Bryan accepted the building in the name of the association from Miss Gertrude E. Gscheidle, Chairman of the building committee. Large slides of the new building were thrown on the walls of the meeting room.

Members were invited to visit the new building and take a tour of the first floor. A reception was held in the parking lot, and the first floor served as an area for the receiving line of officers and council members. In spite of large crowds and much waiting the event was very enjoyable.

On Monday, July 15, at 2:00 p.m., the References Services Division had its first meeting. Mrs. Frances B. Jenkins presided. Mr. Wayne M. Hartwell, of the Compton Company introduced the speaker - the Honorable Roman C. Pucinski, Congressman from Illinois, whose topic was, "Can America's Libraries Handle Our Colossal Rate of Accumulating Knowledge?" At present he believes that they cannot. Federal aid is needed and we should establish a national data processing center useful to scientists and laymen alike. Any questions that could not be answered in any library could be cleared through the national center and benefit all. He warned that we should not neglect the Humanities to serve science. The Library of Congress should not only be strong in science but in humanistic areas.

On Monday evening, July 15, at 8:30 p.m., the References Division held a joint meeting with the Resources and Technical Services Division. Dorothy J. Comins was in the chair. Dr. Thomas S. Shaw of Louisiana State University, introduced the speaker, Mr. Carper W. Buckley, superintendent of Documents, U.S. Government Printing Office who spoke on the Federal Depository Act of 1962. This new piece of legislation is a complete revision of former depository laws. He reviewed the history of the Government Printing Office going back to the Printing Act of 1893; the act of 1913 which took the depositories out of the spoils system; the act of 1922 which had libraries select in advance which documents they wish to receive. At present his office publishes 12,000 documents a year and 10,000 bills. He cannot be responsible for the flood of processed material put out by the various agencies in Washington as often he does not receive any official notice from the agency putting out the material. He likes the principles of regional deposits and mentioned two as being outstanding - Albany, New York and Madison, Wisconsin. There are already 17 regional libraries in operation.

Mr. Roger H. McDonough, of New Jersey, spoke on "The Responsibilities of Federal Depository Libraries." He feels that we do not use the government document tool as well as we might. For the first time in 52 years there has been a breakthrough in service due to the establishing of new depository libraries and the documentary expediteting project. He believes that the regional library should keep one copy of all useful material and give reference service and loan service. The law has had the result of more university libraries becoming depository libraries and strengthing the state library which is in a good position to plan for the whole state. Being a Depository Library is a responsibility first and a privilege second.

Tuesday, July 16, 1963

First Session: "Conference Within A Conference"; An Inquiry into the Needs of Students, Libraries, and the Educational Process."

Purpose: To examine trends of society, their effect on the nation's educational needs, and implications of these for students in libraries.

Objectives:

To examine the national crisis in education
To assess the role of the nation's libraries in meeting this crisis
To explore issues and problems to be solved in fulfilling the libraries' role
To suggest recommendations and next steps to help libraries fulfill their role

Session 1 - Tuesday, July 16, 9:30 a.m. James E. Bryan, president, American Library Association.

First Speaker: Mason Gross, president, Rutgers University. This was to me the high point in conference speeches. In the coming years ahead we will have more students, more graduates, and more post graduates than ever before. Our students need space to spread out as their dorms are often mere boxes, and often the library is the only place they have to go. Dr. Gross discussed Sir Charles Snow's book, "Two Cultures", that of the scientist and the humanist. Let us develop if it is possible a scientist who is at home in literature and art, and a humanist who can catch the challenge of the scientific discoveries that are reshaping our world. Dr. Gross wanted to bring romance back into the library field and he believes that the dark, Gothic building with room and privacy had many values. We need to have room for the individual to develop in his own way. Students cannot do their best work piled on each other as in some modern buildings. We need librarians who are not afraid to grow and to become lifelong students themselves.

The next speaker was Rutherford Rogers, Deputy Librarian, Library of Congress, who presented the needs of all students of all ages. At present 18 million people are without library service; 10 million students are without library service; more than 66% of elementary schools have no libraries; and there is a shortage of 100,000 professional librarians. The control of library materials in libraries of all types is a pressing problem. The Library of Congress receives 50 pieces of library material each minute of the working day and must keep and process 20% of them. The Library of Congress needs to bring up the strength of its materials from India, Egypt, Africa in spite of the space crisis. Mr. Rogers believes that the librarian should learn to work with other professions, and welcome the opportunity to explain library work.

Group 5. The topic of this group was "Identifying student needs and the role and responsibility of all types of libraries in meeting the needs." The background paper was written by Janice Kee, secretary of the State Free Library Commission, Madison, Wisconsin. Dr. Harold Lancour, of the University of Pittsburgh, Graduate Library School, was in the chair..

Four brief oral presentations were made:

1) Mary Gaver: Pointed out the lack of periodicals and back files of periodicals in many school libraries. Also the necessary instructions often not given to teachers concerning library rules and policies.

2) Mae Graham: We should face the fact that school libraries are not adequate for school needs. We should develop better knowledge of films and non-book services. We should welcome subject specialists even without library school degrees to our school libraries.

3) Harold Hacker:

We need to:

a) Stress the importance of co-operative planning.

b) Review teacher education.

c) Go to non-librarian conferences.

d) Regional planning.

e) Purchase of paperbacks to help with shortage of classics.

f) Have printed guides.

g) Better hours of library service to meet needs of student groups.

4) A. A. Liveright:

a) At present we have 25 million adults who are taking part in some form of education program. One-third of this number are involved in self-education programs.

b) More universities than ever before are offering non-credit courses in regional centers.

c) Both executives and union members are taking study programs.

d) Many more retired people than ever before are using libraries for stimulation.

Thursday, July 18, 1963 10:00 A.M. to 12 noon

The last session of the "Conference Within a Conference" was held on Thursday morning. Dr. Lowell Martin, Vice President of the Grolier Society gave the principal address. His job was to summarize and interpret the work of 123 study-discussion groups. This super-human job had to be done in one evening, as the notes from the groups were not available to him until 7:30 p.m. the previous evening.

Dr. Martin was able to draw ten final recommendations:

1) Find out what is needed and what is available locally.

2) Need for Communication.

3) Define functions of the different kinds of libraries.

4) Development of joint action between difference types of libraries.

5) Better use of personnel both non-professional and professional.

6) Try to use the best technical methods for our situation.

7) Use "biblio-dynamics."

8) Review the teaching materials now available and develop new ones.

9) Every state library association begin thinking in regional terms.

10) Continue active efforts to recruit able young people to the profession.

Dr. Samuel B. Gould, President, Educational Broadcasting Corporation, was the last speaker. He told of the task facing public education in the United States and what the challenges of the future will be. He asked us to consider the great pressures on our youth and to work toward the goal of the best library service to students everywhere.

I am grateful to the Board of Directors for giving me the opportunity of attending another American Library Association annual conference and for their continuing interest in library matters.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

AUGUST 1963

Circulation of library materials for the period of July and August, 1963 shows a slight improvement (2%) over the same two month period of the previous year. Last year, by this time, a total of 179,728 books were circulated as compared to 182,470 for the current year, an increase of 2,742 volumes.

The Charleston Chamber of Commerce, at its meeting of August 26, 1963, unanimously adopted a resolution supporting the Library's position of acquisition regarding the Capitol Street Federal Building. A similar expression of confidence and interest is expected from the City Council of Charleston. In addition, the Director has solicited the support of Governor Barron and the prestige of his office on behalf of the project. Not being able to see or talk with the Governor, he was referred to Mr. Boice Griffith, an Administrative Assistant. Several conversations were held and Mr. Griffith expressed confidence that the Governor would address a letter in support of the project.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that the Department's summer reading club program, appropriately entitled "One Hundred Years A' Growing" in honor of the state's centennial, was concluded and certificates presented to 291 boys and girls. Although all of the award winners read a minimum of 20 books, there are many who passed this requirement by a considerable margin. For the rest, numbering approximately 300 enthusiastic but slower readers, the activity was just as interesting and rewarding.

Several years ago, Miss Lois Lenski, a celebrated writer and illustrator of children's books, visited Charleston to gather material for a book she planned to do. The results of this trip lead to the publication of "Coal Camp Girl" in 1959 by Lippincott press. It is a fictional story of a little girl who lives in a small coal mining community near Oak Hill. I give you this introductory information because Miss Lenski, in August, presented six original illustrations from the book to the Boys and Girls Department. The gift is on display and has elicited some vocal response, particularly from the younger set who are amazed to see the "real" drawing just as it appeared in the book.

BUILDING AND GROUNDS

Some improvements have been made to the condition and appearance of the sidewalk and curb on Hale Street. The utilization of a concrete mix has enabled the building superintendent to fill and correct many of the present holes and deteriorations.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,601 books were added to the collection which now numbers 227,329 volumes.

CIRCULATION DEPARTMENT

Exhibits and displays continue to command the interest and attention of people visiting the Library. The recent attractions were no exceptions. Mr. Rudolph Ellis presented a one man showing of his paintings, the scale model of the St. Albans Branch Library presented a dimensional view easily discernible, and the colleges of Morris Harvey and West Virginia State presented, by means of posters and folders, the challenge of an education undertaken during evening and Saturday hours.

EXTENSION DEPARTMENT

The processing of deposit collections, books on loan to elementary schools on a semester loan privilege, has been completed. A total of 6,600 books is scheduled for delivery to 174 classrooms in 66 schools during the month of September.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1963

Circulation of library materials for the first quarter (July through September) in comparison with a similar period of the previous year, continues to be encouraging. Records show that 8% (a gain of 20,425) more books were borrowed by library users.

	July 1962-Sept. 1962	July 1963-Sept. 1963	% Change
Boys and Girls	45,491	58,060	+28%
Circulation	40,516	45,512	+12%
Extension	171,965	174,825	+ 2%
	257,972	278,397	+ 8%

The Library's second application, following HEW's recently adopted guidelines and principles, was filed with Mr. Dan A. Dollarhide, Regional Representative, Surplus Property Utilization Division, Region III, through Mr. Curtis S. Wilson, Director, State Agency for Surplus Property, at the State Capitol, on September 19, 1963.

In addition to the resolutions adopted by the Board of Public Works, the County Court, the City Council of Charleston and the Chamber of Commerce, similar expressions are expected from the Board of Education and representatives of men and women's civic groups.

The Charleston Youth Community, incorporated on May 4, 1963, is working with the many public and private agencies or institutions in the County concerned with children and families and, more specifically, disadvantaged drop-outs, delinquent and criminal. Following conferences, interviews and the assembly of

data, CYC is hopeful in having ready proposals for an action program that will increase the opportunities and meet the many needs of our young people. The library has been helpful in providing useful and valuable materials to the research staff. In addition, the possibility of preparing a collection of books for use by young people in various and isolated areas of the county is being undertaken. To make the job easier and more meaningful, individual volunteers are being recruited who will act as "librarians" and story tellers. It is strongly felt that more children and young people will read and use library materials if they are more readily available on the scene. As mobile as the American family is, there are still many persons who cannot find it convenient to come to Charleston to use our facility.

Several members of the library staff will participate in the annual career conference program sponsored by the University Club of Charleston in cooperation with the Kanawha County Schools. Our responsibility, of course, will be to present a program on "Librarianship As A Career." Emphasis will be placed on the public library, the school library, the college/university library and the technical/science library. In addition, special mention will be made on such specifics as work with children, young people and adults, as well as in cataloging.

The Middle Atlantic Regional Library Conference composed of state library associations from West Virginia, Delaware, District of Columbia, Maryland, New Jersey and Pennsylvania will meet in Atlantic City on October 16-19, at the Chalfonte-Haddon Hall Hotel. The Middle Atlantic Regional Library Conference is planned at irregular intervals when the American Library Association annual conference convenes in the Far West or at a distance difficult for Easterners to reach. A seven-member Planning Committee was organized, and the Director was

invited to represent the West Virginia Library Association. Carey McWilliams, editor of The Nation; Martin Caiden, author; and Dan Lacy, Managing Director of the American Book Publishers Council, will be among the featured speakers.

BOYS AND GIRLS DEPARTMENT

One of the largest Saturday morning story hours and puppet shows was given on September 28 at 10:30 a.m. There were, by estimate, 350 people - young and some not so young, in attendance. Four fifth-grade girls from Weberwood School were in charge of the program. They wrote their own version of the "Three Little Pigs," acted the various parts, chose the accompanying music and even designed the scenery for the production. It was, as Miss Brown reported, a charming and excellent performance.

Miss Brown's group of junior reviewers continue to present and discuss children's books on radio station WTIP every Sunday afternoon.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,431 books were added to the collection which now numbers 227,415 volumes.

EXTENSION DEPARTMENT

Mrs. Swope reported that deposit collections containing 15,280 books were delivered in September to 508 classrooms in 77 schools.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1963

Circulation of library materials for the months of July through October has declined slightly (by 2%) over the same period of the previous year. Although the main library, through its Adult Circulation and Boys and Girls Departments, recorded substantial increases of 25% and 10% respectively, the Extension Department recorded a drop of 13%. The loss is due, in a large measure, to a revision of the bookmobile schedule. Several stops were eliminated in the St. Albans area so as not to conflict with and duplicate functions of the Branch Library operation. New stops were added, however, to county regions previously unserved. It is expected that these new places, hungry for bookmobile service, will improve considerably within the foreseeable future.

BOYS AND GIRLS DEPARTMENT

Several future teachers, education majors at West Virginia State College, have been regular visitors at our Saturday morning feature - children's story hour and puppet show. The young ladies have been observing techniques and consulting with Miss Brown. Afterwards, they expect to conduct similar programs for other students, before a live children's audience, in the college library.

CATALOG DEPARTMENT

A one day workshop on the care and repair of books was conducted in the library by Mr. Simmons for the Kanawha County Home Demonstration Council. Representatives from various women's clubs, following instruction and practice, we feel, are qualified to teach the basic aspects of the art to the members of their organization.

Mrs. Gygax reported that a total of 1,841 books were added to the collection which numbers 228,879 volumes.

REFERENCE DEPARTMENT

During the two-day school "holiday" in October, the 24th and 25th, when many teachers were attending the Annual Conference of the West Virginia Education Association, the Library was practically invaded by thousands of junior and senior high school boys and girls working on term papers and classroom assignments. Although our librarians never worked harder nor walked faster or farther, they were nevertheless pleased with the attitude of the students who were always well-behaved and considerate of others.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

HIGHLIGHTS FROM MIDDLE ATLANTIC REGIONAL LIBRARY CONFERENCE

"Vanishing Boundaries"
October 16-19, 1963

First Session

Introduction - Jane McClure, Summit, New Jersey
"Ignorance and fear must be our 'Vanishing Boundaries'"

Speaker - Carey McWilliams
"Ethics in an Affluent Society"

Need to learn to live with abundance...need a value system based on an economy of abundance...need to learn how to improve our society with productive work.

Speaker - Dr. Austin McCaffrey
"Changes in Textbooks"

Factors which produce problems: Our library of knowledge will be 20 times greater in the year 2000 than it was in 1900; for the first time in history hunger is no longer a factor..we can feed them; where we now have a million teachers, we will need 2 million by the year 2000 due to population explosion; largest population increase has been in the 14 large cities of the country; team teaching and more grouping by ability will be the chief trends of the future plus a heavy enrichment of the curriculum in the elementary schools; mandatory summer reading is a definite influence on libraries..need for developing a year round reading service; 6 to 10 million spent on teaching machines; heavy research on what to teach in English and the social studies; there are now 3000 high school bookstores.

Second Session

Speaker - James E. Bryan
"Student Problem in Public Libraries"

Conference within a conference generated some steam and apparently it's going to move us.

Conditions which affect the whole problem: 18 million adults have no public library; 13 million students are without libraries; boundaries around all cities have vanished; 75% of junior college libraries are sub standard;

Newark solution...yellow slip...check the reason why the material not supplied (8 or 9 counties draw on Newark intensively).

Librarians must talk out loud when talking to other educators.

No final solution is possible until the parents and the community understand it.

State Plans for Library Service

Pennsylvania - Ralph Blassingame

Under the plan 430 could have come in but only 65% or 70% have participated because of the lack of local funds. There are now about 230 libraries participating. Originally there were five colleges and now there are six colleges used as resource centers.

Equalization aid is paid to 30 district centers. These are regional resource centers. Over two million dollars of the money has been spent in this fashion.

Basic theory: Systemize the service without systemizing the unit.

New York - Warren Haas, Assistant Director of Columbia School of Library Science, City

Expect 250,000 college students by 1970. The plan is an attempt to equalize the reference resources in the region. The three R's - Reference, Research, and Library Resources. Sponsored by the Council of Higher Education Resources...reported completely in the April issue of Library Trends.

Three results of the studies:

Not enough books
Bibliographic control
Availability of state money

Maryland - Isabel Lynch, Director of Extension - Enoch Pratt

Maryland has no state library of books. Enoch Pratt lends on a state wide basis for a fee of $74,000 annually (this started at $8,000) also films.

A sensible plan because of the history, geography, and economy of the region.

In 1945 the county was legalized as the minimum area of service. This automatically limited the number of units in the state to 24. There are three levels of service - state, area, and local. But thus far there has not been an appropriation for area libraries.

Enoch Pratt's will specifies that the library is for the benefit of the state and the community.

New Jersey - Roger McDonough, State Librarian (Archives and History)

Grass roots movement. There had been no plan and it was decided to do a self survey. Official commission appointed in 1955. There is state aid for towns under 10,000.

"Cooperative Planning for Libraries" - Dr. Ralph Munn

The complexity of providing book and data service has increased 100% from 1951 to 1961 due to a 100% gain in the quantity of materials being printed.

Pioneer Cooperative Ventures:

"Midwest Interlibrary Center" for storage and research.

"The Farmington Plan" sharing of research responsibilities on the college level (a group in Arkansas are now following this plan).

Truth on which the new plans are based:

"The individual's book needs are not related to the size of the town in which he lives."

"Avoid terms such as merger, jointure, consolidation...leaving local government in tact."

Special state ventures:

North Bay Group...17 public libraries on the outskirts of Philadelphia.

Nassau County Long Island

Kentucky...23 libraries representing a population of 379,000.

A comprehensive state-wide plan is always essential.

Smaller plans are also needed...where there is an urgent need and with lesser scope.

Criteria for judging any plan:

Is the scope wide enough?
Is it worth the money?
Does it utilize present strength?
Are there sources of new additional money?
Does it tie in with the educational processes?
Does it seek the cooperation of local industry?

Fifth General Session

"American Publishing in a State of Transition" - Dan Lacy

A billion volumes a year are being published..much more than a dozen years ago.

1952--500 million....1965--2 billion

Qualities of the Trends

Merger of complimentary houses.
No publisher serves more than 5% of the book market.

1 in 100 uses a bookstore.
10% of the population use paperbacks.
New literates need materials.
Libraries are the biggest outlet for publishers.

15% of book publishing is fiction, one third of one percent is poetry.

"Library Materials of Today" - Ralph Shaw

A library is really a collection of people who had something to say and wrote it down..we need to stress the "they" instead of thinking of slogans.

Acceptance of mechanical schemes without questioning the validity of installing them e.g. the story of Mexico City Post Office which purchased a helicopter to get the Air Mail to the airport...found that there was not enough Air Mail to warrant the trip.

"Books are still the most acceptable answer to the library problem."

"Making Democracy Work" - Dr. Zelma George

The international problem.

A. Current Condition of Europe.
DeGaulle has upset NATO leadership. Germany is the keystone of of Europe, and there may be a new Britain.
B. Great Varieties of Communism.
Mao says "We are also colored..."
C. The UN is a school for democracy.
Cousins says in SRL that it is education against helplessness.
D. The Political Dilemma.
We have not learned to sell ideas. Our politicians instead turn to the pollsters. We lack conviction and skill in verbalism.
"Never a family of good nations until the nations have good families."
No passage in the Bible which says "Blessed are the peaceful." The Bible says, "Blessed are the peace makers."
"But to be a good family..you have to have good people."
"There is no negro problem..but a human problem."
E. More new countries since World War II than there were in existence in 1914.
F. Need to emphasize the interdependence of Russians and Americans.
G. Africa wants trade, but more important it was dignity and respect.
H. "There is nothing so powerful as an idea when its time has come."

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1963

Circulation of library materials during the period of July through November continued to be less than had been experienced previously. Our statistical records show that in the five months just concluded, there were 14,907 fewer books lent to library borrowers than during the same time of the previous year. No real concern is being attached to this temporary drop in circulation of library materials because of several factors:

a) The Christmas season is traditionally a time when fewer users visit the library and consequently one expects less readership activity;

b) The assassination of President Kennedy profoundly affected the use of the library because most of our potential customers remained at home to follow the tragic event as it unfolded and was reported on television and radio; and,

c) The bookmobile services were interrupted and scheduled stops omitted for a period of 2½ days when our "library on wheels" developed fuel pump difficulties.

	July 1962-Nov. 1962	July 1963-Nov. 1963	% Change
Boys and Girls	98,451	110,054	+12%
Circulation	71,493	76,789	+ 7%
Extension	235,328	203,522	-14%
	405,272	390,365	- 4%

The Library will be closed all day on Tuesday, December 24 and again on Christmas Day. The usual hours will be observed for the remainder of the month with one exception, however. On December 31, the Library will be closed at 6:00 p.m. instead of the regular 9:00 p.m. closing.

BOYS AND GIRLS DEPARTMENT

Miss Ann Koontz, who at one time served the Children's Museum as its educational director and presently a teacher and resident of Santa Barbara, California, presented the department with several tape recorded interviews involving outstanding authors and illustrators of children's books. Each of the four productions has been heard on Radio Station WTIP on Miss Brown's regularly scheduled Sunday afternoon feature at 1:00 p.m. Plans are underway to make the tapes available to other public libraries in West Virginia.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,602 books were processed and added to the collection which numbers 229,861 volumes.

CIRCULATION DEPARTMENT

Miss Ruth Figgatt, Chief, Adult Circulation Department, and Miss Frances Dillinger, Circulation Librarian Assistant, represented the library profession at the annual Career Conference sponsored by the University Club of Charleston in cooperation with the Kanawha County Schools. The emphasis, of course, was on librarianship as a career. In addition to the nine senior high school students who were present, there were two adults whose daughters, although interested, could not attend because of illnesses. Literature, made available by the recruiting office of the American Library Association, was distributed.

EXTENSION DEPARTMENT

Mrs. Swope reported that 58 deposit collections were processed for delivery to 73 grades in 20 schools. The number of books prepared totaled 2,245 volumes.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

DECEMBER 1963

It is with profound sorrow and regret that we record the death of Mr. C. C. Dickinson who served on the Library Board of Directors since August, 1934. Mr. Dickinson was a knowledgeable man who accepted assignments of service with dedication, understanding and appreciation despite a busy schedule of responsibilities. His interest in and concern for achieving a better Kanawha County Public Library is perhaps best demonstrated by his active support of the Capitol Street Federal Building project. He gave unstintingly of his time, talent and energy in communicating and meeting with elected and governmental officials. His presence will be missed.

The St. Albans Branch Library was first opened to the public on Thursday, December 12, 1963. In pleasant but brisk weather, at approximately 11:50 a.m., there was a brief, outdoor ceremony which saw a presentation of the colors by an honor guard of the St. Albans Post of the American Legion and the acceptance of the library key by Mr. Frink and Mr. Hanson. Afterwards the assembled audience was welcomed and invited to see the new and modern facility. Following an introduction of the Branch staff, visitors were shown the many areas of the library's impressive interior. By estimate, several hundred persons, throughout the day, saw for themselves the realization of a community dream. Not only did they look but they also did what most library visitors do - they borrowed books and in considerable numbers.

In South Charleston, there are members of the community who are beginning to demonstrate a revival of interest in their public library. Specifically, Mrs. Albert Starr, President of the Board of Directors of the South Charleston

Public Library, met with Mr. Hanson and myself to discuss areas of mutual interest. An informal discussion was held in my office in which an exchange of information was the topic of conversation. Mrs. Starr has asked Mr. Hanson and myself to attend an informal meeting with the South Charleston Library Board on Thursday evening, January 9, for a further discussion. We shall be grateful to have your instructions.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,053 books were processed and added to the collection which numbers 230,502 volumes.

CIRCULATION DEPARTMENT

The Library was closed until 1:00 p.m. on December 17, 1963, in memory of Mr. C. C. Dickinson.

Mrs. E. Forrest Jones' seasonal decorations were delightful and attractively arranged in the Circulation and Reference Departments.

As anticipated, the usual and prolonged post-Christmas rush of students developed. Young men and women, it seemed, were everywhere, and despite crowded conditions and long lines of persons waiting to have books charged out, there was little or no confusion.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1964

Interest in public libraries within the region of Kanawha County continues to gather momentum and significance.

In addition to the St. Albans Branch and the South Charleston Public Library, there will soon be an operating public library in the community of Nitro. City Council of Nitro, on Tuesday, January 21, 1964, accepted an offer of the Kanawha County Board of Education to provide a portable school building on Second Avenue to house the library. The building is located between the Nitro Elementary and the Nitro Senior High Schools. The Nitro Library Board consists of nine members, one of whom is Judge Dennis Knapp of Common Pleas Court. The Director and Mr. Hanson recently received an invitation from the Chairman of the Nitro Library Board, Mrs. F. E. Perkins, to meet with them to discuss topics of mutual interest. Mayor W. W. Alexander is confident that Nitro will be able to build a modern library within a few years.

The Sissonville Community Association received an Extension Department deposit collection for 1,100 books for use in a circulating library housed in their community center. This library will be open to the public from 7-9 p.m., Monday through Friday, and will be staffed by local volunteers trained by librarians from our Extension Department. Mr. Arthur Fisher, principal of Buena Vista Elementary School and an officer of the Sissonville Community Association, is the project chairman.

CATALOG DEPARTMENT

Mrs. Cygax reported that a total of 1,872 books were processed and added to the collection which now numbers 232,192 volumes.

CIRCULATION DEPARTMENT

Space, or more appropriately, the lack of it, continues to be a problem. Once-wide aisles are constantly being narrowed to accommodate additional units of shelving. These measures are, at best, only temporary, but nearly always inconvenient.

EXTENSION DEPARTMENT

With the advent of the second school semester, a total of 4,980 books were prepared in January for delivery to 110 grades in thirty-three schools. Selection was made easier when eighty-nine teachers visited the Department to choose books suitable for their own classrooms.

REFERENCE DEPARTMENT

Activity within the department continues at an accelerated pace. In addition to the usual range of questions, one subject which seems to predominate concerns the New York World's Fair and the West Virginia pavilion.

ST. ALBANS BRANCH

Mrs. Hampton reported that circulation of library materials at the St. Albans Branch continues to show an increase over that of the preceding month. In December, a total of 12,461 books were charged out to library borrowers and last month there were 19,177 books taken home by library users. While many of the books were juvenile titles borrowed by boys and girls, it is interesting and encouraging to note that a large number of adults were using the facility and finding books to take home.

Reflecting the community's pride in the branch library, many school and non-school groups visited the building in order to become better acquainted with it. Several adult organizations, for example, have contributed their talents and energies by providing us with interesting and informative exhibits,

by enhancing the beauty of the interior through colorful and attractive flower arrangements and by faithfully doing volunteer service. There are still others, including many individuals, who have presented gifts of books and magazines which have been added to the library's collection of materials. In addition, the branch received a handsome set of fireplace accessories as a gift.

Recently, a delegation from Princeton, West Virginia, visited the branch for a first-hand view of a modern, attractive library structure and to talk with us about library construction, operation and maintenance. The group, consisting of members of the Library Board of the Princeton Public Library, its architect and a member of the County Court, was impressed. The Chairman reported that they were planning a new public library in Princeton and wanted to meet with us and view the building before they began construction.

Mrs. Lyndon B. Johnson sent a beautifully framed picture of the Johnson family which bears the inscription, "With Best Wishes to my Friends of St. Albans' Library, Lady Bird Johnson."

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1964

BOYS AND GIRLS DEPARTMENT

I can remember, not too many years ago, when Wilma Brown and I wondered together about the possibility of circulating one thousand children's books in a single day. We were encouraged because all indications seemed to point in that direction. We knew it would happen, but we didn't know when. After many close counts the goal was reached, finally, on a typically busy Saturday. To the surprise of no one, following a moment of excited achievement, circulations never did level-off. In the days, months and years that followed, our position continued to improve and we were soon talking about lending two thousand books in a day's time. To make a short story even shorter, we reached this new plateau, not once, but twice. New circulation records were established on February 8 and again on February 15. Two hundred and fifty books per hour for eight hours is quite an achievement. What, we are beginning to ask ourselves, will it be like if and when the time arrives to circulate three thousand books in a single day?

BUILDING AND GROUNDS

The battle of the pigeons is a year 'round activity with us - in spite of February's cold and inclement weather. Like a fighter, we try to keep the birds off-balance - by capturing those that we can and by scaring others so that, hopefully, some of them will fly away to roost elsewhere. For the rest, the ones that remain and are reluctant to leave, we have learned to live with them.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,530 books were processed and added to the collection which numbers 233,151 volumes.

CIRCULATION DEPARTMENT

February, 1964, has been an unusually busy month for the department as well as for the other service units of the library. Although some days are busier than others, Saturday continues to remain in a class by itself. The typical scene is one of a vast and purposeful crowd sitting, reading, writing and getting in long lines to check-out books.

REFERENCE DEPARTMENT

Miss Gerard reported that the department, last month, recorded the highest number of reference questions since 1951 when the practice of keeping such statistics was begun. Out of a total of 602 inquiries, 180 were received by telephone. Numbers of course are only indicators as to the volume of business conducted. More important, however, is the need to know what people are asking so that the reference collection can reflect the needs of the reader.

ST. ALBANS BRANCH

One of the interesting features of our regularly scheduled Saturday morning story hour for children in St. Albans concerns the story teller. For the past several weeks, students majoring in elementary education at West Virginia State College and acquainted with children's literature through course work, have been telling stories and gaining valuable "student teaching" practice. The response has been good. We are hopeful of continuing and even expanding the program to include students from other colleges.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1964

Mr. Hanson and the Director were invited to attend a meeting of the Dunbar Library Board on Thursday evening, April 2, 1964, held in the office of the Mayor. The following members were present: Mr. Herman G. Smith, Chairman, Mrs. Paul Klein, Mrs. Joseph A. Smith, Mr. George Denton, and Mr. Charles Maxwell. Also attending was Mayor Dale A. Long.

The mission of a branch library, to give as much service to as many citizens in its area as possible, was discussed by Mr. Hanson and myself. Afterwards a discussion followed which included such topics as: the relationship between the Kanawha County Public Library and Dunbar Public Library, the appropriate services which the Kanawha County Public Library could afford to extend, the desirability and necessity of a suitable location in an area of heavy pedestrian traffic for the proposed library building project in Dunbar, the cost of operating a library in Dunbar, the grant-in-aid accelerated public works program and the St. Albans Branch Library. In closing, it is expected that meetings such as this one will continue and, if they do, may involve committees of both Library Boards.

Circulation of library materials for the first three quarters of the current year is running slightly less than that recorded in a similar period of the previous year. Our records indicate that we have experienced a reduction of 2%. Expressed differently, 12,920 fewer books were lent for home use. Despite this drop, however, the staff and I are confident that the library will duplicate its performance of last year when one million plus volumes were charged out to library borrowers.

On the other hand, citing monthly statistics, records show that March, 1964, in comparison with March, 1963, was busier by 6% when 7,177 more books were circulated. This appreciable increase in circulation is due in a large measure to the extended Easter school vacation because more people visited and used the library's services and facilities.

BUILDING AND GROUNDS

One of the major improvements and long overdue, incidentally, was recently and successfully completed. The charge-out/return desk located in the lobby at the main entrance was enlarged by our capable building superintendent. Following certain rearrangements of component parts, the routines performed in the area have resulted in better and faster service to the public as well as a smoother performance of duty.

The old book return box has been removed from the sidewalk and a "book dropository," utilizing the same fixture, was installed on the door next to the Hale Street entrance. There are several advantages to the change. Chief among these are: it will no longer become necessary to go out into the weather to service the box and to subject books and personnel to rain and snow; and second, the new method is much easier, physically, on the books.

CATALOG DEPARTMENT

A total of 1,419 books were processed and added to the collection which numbers 234,049 volumes.

EXTENSION DEPARTMENT

Letters have been mailed to principals of 111 elementary schools offering deposit collections for the 1964/65 school year. Thus far, a total of 197 teachers have responded and appointments arranged for those teachers who prefer to make their own selections.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

APRIL 1964

"Reading is the Key" was the theme of the seventh annual National Library Week observed in 1964 during the week of April 12-18. The program, sponsored by the National Book Committee in cooperation with the American Library Association, is dedicated to the long-range goals of encouraging life-time reading habits, increasing people's use of libraries and expanding and improving the total reading and library resources of the nation. Each April, as in some 5,000 communities throughout the U. S., the Kanawha County Public Library utilizes the impetus of National Library Week to "tell a story." This year was no exception. Many things were done such as: book talks, special exhibits, radio and television appearances, newspaper and theatre publicity and library visitations by kindergarten and elementary school children.

However, the most significant development by far was the announcement by the Library Board to purchase the Old U. S. Post Office and Courthouse Building for use as the main library of the library system serving the citizens of Kanawha County. The response was overwhelming and generous. Many persons made special trips, downstairs, to see me and to tell me how pleased they were with the decision.

BUILDING AND GROUNDS

With the advent of spring, special attention is always directed towards cleaning, painting and planting where necessary, elimination of pigeons and the servicing of air conditioners in anticipation of a long, hot summer. April, 1964, was no exception.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,851 books were processed and added to the collection which numbers 235,710 volumes. Mr. Donald P. Callard, a member of the staff, has been accepted by the University of Pittsburgh Graduate School of Library Science. Mr. Callard plans to attend the summer session programs offered by the University and he expects to complete his course of study leading to a master's degree in library science within the next several years.

EXTENSION DEPARTMENT

The news from the Extension Department is on a personal rather than service note. Mrs. Frances Swope, a member of the library staff from August, 1941 through February, 1943 and since November, 1947 has resigned effective July 30, 1964, to accept a position with the West Virginia Library Commission. Her decision, she said, was a difficult one and made with reluctance. Mrs. Swope's family resides in Lewisburg and the separation from them was too difficult. The new position, with headquarters in Lewisburg, makes it possible for her to be at home.

ST. ALBANS BRANCH

The outstanding event of the month was the formal dedication of the Branch Library, observed on April 23, 1964. It was estimated that over 200 persons attended the ceremony and heard an address by Mr. Jim Comstock who presented the Branch with a valuable and rare copy of Alexander Withers, "Chronicles of Border Warfare." A "dutch-treat" luncheon, held at the Wren's Nest on Coal River Road and attended by members of both library boards and staffs, preceded the dedication.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MAY 1964

Several months ago, the Library of Congress initiated a pilot project, a form of cultural exchange program, which authorized it, under Public Law 480, to collect and to distribute to a select number of public, college/ university and research libraries certain English language newspapers and magazines from India, Pakistan and the United Arab Republic. The funds for the project were made available to the Library of Congress through U. S. owned currency acquired in these countries from payment of surplus agricultural products. As a participant, the Kanawha County Public Library chose to receive, free of charge, the following periodicals:

Newspapers

Egyptian Mail	(Cairo)
Egyptian Gazette	(Cairo)
The Statesman	(Delhi, India)

Magazines

Illustrated Weekly of India	
Illustrated Weekly of Pakistan	
Eastern Economist	(India)
Folklore	(India)
Indo-Asian Culture	(India)
Pakistan Review	(Pakistan)
Arab Observer	(Egypt)
Egypt Travel Magazine	(Egypt)

New programs in Burma, Indonesia and Israel are in the planning stage, and with the procurement of additional funds, the project will be extended to include Yugoslavia and Poland as well.

Circulation of library materials for the year to date remains high. Although May, 1964, by comparison, was a "slower" month when 3,974 fewer books were circulated, the over-all picture shows that in the eleven month period recently concluded, a total of 977,845 volumes or 15,657 more books were borrowed by library users than in a similar period of the preceding year.

The Director was summoned to serve as a Petit Juror in Common Pleas Court of Kanawha County beginning June 16, 1964. This "tour of duty" is expected to last for a period of six weeks.

BOYS AND GIRLS DEPARTMENT

The first issue of JUNIOR REVIEWERS, a publication of the Boys and Girls Department, recently was distributed to children, schools and parents. This project is an attempt to permit boys and girls to express themselves about the books they read and to give others an opportunity to do the same while reading what one of their own may think about a particular book. For the most part, the reviews have been descriptive rather than critical.

BUILDING AND GROUNDS

The custodial staff continues to do those things which we, to borrow a military phrase, regard as first eschlon maintenance. Expressed differently, improvements and modifications are programed which must be done and cannot be delayed. For example, several outside doors have been painted to present a more attractive appearance; some windows have been repaired so as to reduce the escape of cool air and finally, the location of an air conditioner was changed from one installation to a position in the lobby at the main entrance.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 2,813 books were processed and added to the collection which now numbers 237,813 volumes.

EXTENSION DEPARTMENT

Noble Order of Bookworm awards were presented to 2,516 children and of this number, 84 boys and girls received a fifth year gold pin.

I indicated in my April monthly report that Mrs. Frances Alderson Swope had resigned to accept a position with the West Virginia Library Commission. In the weeks that followed, certain conditions occurred which caused her to change her

mind. Her resignation has been withdrawn and Mrs. Swope continues to serve as Chief of the Extension Department.

ST. ALBANS BRANCH

May is always Noble Order of Bookworm's award month. The staff has done an excellent job in checking the children's book lists, recording the awards to be given and visiting the schools to present boys and girls with their pins and certificates. Eighteen schools within the branch library area participated in the reading program and 1,468 children received awards. The 75 children who qualified for their fifth year gold pin award were honored at a special program on Wednesday afternoon, May 27. Miss Elizabeth Quarrier, who has served on several occasions as the St. Albans Librarian, was the guest of honor and presented the gold pins. Miss Wilma Brown, Chief of Boys and Girls Department, entertained the children and parents with stories.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1964

BOYS AND GIRLS DEPARTMENT

The Vacation Reading Club program sponsored by the library is a regular feature and the principal summertime activity in the Boys and Girls Department. There are few rules and no official organization. It is designed to remind children of the pleasures of reading because, as we suggest, vacation readers have more fun than anyone - except other vacation readers. As of June 30, 1964, Miss Brown reported that 1,027 children have been registered and more boys and girls are expected to participate before the conclusion of the program in August.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,383 books were processed and added to the collection which numbers 238,180 volumes.

CIRCULATION DEPARTMENT

Miss Figgatt, Chief, Adult Circulation Department, reported that an increase in the number of books loaned to library patrons had been recorded due in part to the many summer school students who visited the library.

Several interesting and informative exhibits have been on display during the month of June. One of the special cases used for such purposes contained pictures from our collection of historical photographs depicting the history of West Virginia's Capitols.

The other case held early American drawings of John White made available through the courtesy of Jim Comstock. John White, grandfather of Virginia Dare, was sent to Virginia by Sir Walter Raleigh in 1585 for the purpose of recording on canvas the people and things he saw.

These drawings were first published in 1590 by Theodore Debrys and soon came out in four languages, Latin, English, French and German. The collection had 17 printings during the years between 1590 and 1620. Since then there have been two editions, of which the one exhibited is the latest and most authentic.

EXTENSION DEPARTMENT

Miss Evelyn Coskey, a graduate of the University of Kentucky Library School, became a member of the staff on June 15. In the short time she has been on the job, we have found her to be an experienced and dedicated librarian endowed with intelligence and enthusiasm.

REFERENCE DEPARTMENT

Occasionally, the library becomes a workshop for authors who expend considerable time, energy and talent in the preparation of manuscripts for publication. Mary Lee Settle, for example, used certain books from the collection to write a large portion of her novel, "Know Nothing," in a rather uncomfortable room among book stacks on the second floor. Dr. Edward Chester did considerable research at the library on a book published several years ago by the Public Affairs Press. He recently completed work on a comparison of state constitutions from materials available in the Reference and Circulation Departments.

These instances, I think, are an indication that this library has a collection of quality materials adequate even for the professional.

ST. ALBANS BRANCH

Mrs. Hampton reported that there has been considerable interest shown by the branch area children in the Vacation Reading Club. She indicated that 150

boys and girls have been registered and that more children are expected to participate.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

1931